

**TOWN OF PEACHAM**  
**MINUTES OF THE SELECTBOARD MEETING**  
Wednesday, June 5, 2019  
APPROVED

Selectboard Members Present: Peter Craig, Beatrice Ring  
Public: Road Foreman Jeremy Withers, Selectboard Clerk Rebecca Washington, Tim McKay,  
Mary Daly, Becky Jensen, John Reiss, Heather Hudson, Jessica Philippe, Frank Miller,  
Patrice McDonough, Jock Gill

1. The meeting was called to order by Ring at 6:28pm.
  - a. **Ring moved to nominate Peter Craig as Acting Chair of the Selectboard. Craig seconded. All in favor. So moved.**
2. Additions to the agenda
  - a. Assistant Health Officer-Mary Daly
    - i. Assistant Health Officer Mary Daly wanted to follow up about the house in South Peacham with trash and debris outside.
    - ii. Craig offered to follow up with Town Clerk Thomas Galinat to see if he'd heard back from Health Officer Josh Kantrowitz.
  - b. Appreciation Fund-email from Andrea Kane
    - i. Andrea Kane emailed about using money from the Appreciation Fund to purchase a stone bench in honor of Jerry and Diana Senturia.
    - ii. Washington explained that the Appreciation Fund is a pass-through account and not technically town money.
    - iii. Reiss asked where the bench would be located and Craig said that it would be on the upper green by the monument.
    - iv. **Craig moved to approve spending money out of the Appreciation Fund for a stone bench in honor of Jerry and Diana Senturia. Ring seconded. All in favor. So moved.**
3. Approve minutes
  - a. May 1, 2019
    - i. **Craig moved to wait until the next Selectboard meeting to approve minutes. Ring seconded. All in favor. So moved.**
4. Archery-Robert Macilvane
  - a. Macilvane not present. Washington explained that Macilvane wanted the Selectboard's permission to practice archery at the town garage and shoot arrows into the sand pile.
  - b. Reiss and Withers expressed concerns about the town's liability.
  - c. Jensen commented on the possible benefits of that location. She is interested in having an archery range in Peacham, similar to towns in the mid-west.
    - i. Craig said that he has looked into it in the past and that the insurance for setting up a shooting/archery range in town would be astronomical.
    - ii. Craig suggested that archers check out Caledonia County Field and Stream.
5. PAMfest-Frank Miller
  - a. The Selectboard reviewed a letter that Miller submitted regarding PAMfest.
  - b. Miller went over the potential changes for this year's PAMfest.
    - i. There will be a tent set up at the north end of the town hall building for ticket sales and registration.
    - ii. The instrument petting zoo will be in the town hall gym.
    - iii. There will be no dances in the town hall gym this year. The plan for dances is to install a dance floor in a 40x80 foot tent up on the town green across from the fire station.
      - a) Butler's Bus Service will provide continuous shuttles between the church and the green.
      - b) For electricity, they are borrowing a large generator.
    - iv. They would like to be allowed to close Academy Hill from Maple Tree Lane up to the intersection of Mack's Mountain Road on both Friday and Saturday this year.
      - a) Craig said that there is a funeral scheduled at the Peacham cemetery on August 17<sup>th</sup>. Miller is confident that they can accommodate Academy Hill being open for the duration of the funeral procession. Ring suggested that the funeral attendees be allowed to park at the church and use the shuttle service. Miller agreed.
  - c. **Ring moved to accept the letter from PAMfest dated June 4, 2019 and to accommodate their requests. Craig seconded. Miller pointed out that the last paragraph from item 6 in the letter could be stricken because electricity would not be needed. Craig moved to amend the motion so that the last paragraph of item 6 be stricken from the letter. Ring seconded. All in favor. So moved.**
6. EV Expo update-Energy Committee



- a. Gill said that the Energy Committee is having an EV Expo in front of the Peacham Cafe on Thursday, June 13th.
  - b. There will be representatives there from Green Mountain Power, Washington Electric Co-op, Suncommon, Solaflect, Nissan, and Mitsubishi, as well as several local green car owners.
  - c. The energy committee would like permission to spend \$50 out of their \$1000 budget to pay the Peacham Cafe for the use of their bathroom as well as one pot of coffee.
  - d. Solaflect is bringing a 25-foot demo trailer and would like permission to park it in front of the red store on the corner. Other possible parking locations would be along the bushes just south of the cafe, at the church, or in the town hall parking lot between two light poles.
    - i. Because the parking area in front of the red store is private property, Ring suggested that the trailer be parked in front of the Peacham Guild instead.
  - e. **Ring moved to let the Energy Committee spend \$50 out of their budget. Craig seconded. All in favor. So moved.**
7. Town Plan adoption process
  - a. Ring read information provided by Galinat detailing noticing and hearing deadlines for adopting the Town Plan.
  - b. The Selectboard set the hearing date for July 10, 2019 at 6:30pm in the Peacham Library Community Room.
8. Childcare RFP selection
  - a. The Selectboard received one bid for the Childcare RFP from Heather Hudson.
  - b. **Ring moved to accept the RFP as provided by Heather Hudson on May 15th to provide childcare until the end of 2019. Craig seconded. All in favor. So moved.**
9. Tax sale attorney appointment
  - a. Ring read information provided by Galinat on the need to appoint someone to bid on the town's behalf at the upcoming tax sale on July 17th. The opening bid will be the delinquent taxes due plus attorney fees.
  - b. **Craig moved to appoint Toby Balivet to bid on the town's behalf at the tax sale on July 17, 2019. Ring seconded. All in favor. So moved.**
10. Lister grand list extension
  - a. The Selectboard reviewed and signed the grand list extension that was already approved by the state.
11. Sign annual highway financial plan
  - a. The Selectboard reviewed and signed the annual highway financial plan.
12. Town truck bid opening
  - a. The Selectboard received three bids for the old pickup truck.
    - i. \$1,676.00
    - ii. \$1,250.00
    - iii. \$1,222.00
  - b. The winning bid was Richard Stevenson for \$1,676.00.
13. Class 4/legal trail discussion
  - a. Ring read information provided by Galinat which explained that there have been an increasing number of calls about the maintenance of class 4 roads. The town's road maintenance policy requires that class 4 roads be passable by May 1st and that, after a storm, class 4 roads are required to be made passable. A few options to help the situation would be to reclassify class 4 roads as legal trails with a maintenance plan, move the May 1st date to June 1st, or to reclassify class 4 roads as class 3 roads and receive funding for maintenance.
  - b. Withers explained that he has had many people demand that class 4 roads that are still passable be graded and that people who buy property on class 4 roads should be aware of the town's highway maintenance policy.
    - i. He thinks that on years like this with long winters and wet springs, having a June 1st date would be beneficial.
      - a) Reiss said that the May 1st date might be required by state statute and McKay said that it is up to the town to set the date.
      - b) Withers is concerned that the new municipal roads general permit will make it more expensive to maintain class 4 roads after big rain events.
  - c. Craig asked Withers about the condition of Rake Factory Road.
    - i. Withers stated that Rake Factory Road is the only class 4 road that is currently impassable.
    - ii. McKay suggested that Withers hire an excavator to repair Rake Factory Road.
  - d. **Craig moved that the Selectboard look at the town's highway maintenance policy and the state statute regarding class 4 roads and address the issue at the next Selectboard meeting. Ring seconded. All in favor. So moved.**
16. Sale of 5-foot used culvert
  - a. Ring read information from Galinat that Chandler Hill Farm would like to purchase a used 5x20 foot culvert from the town. In 2016 the town sold a 5-foot culvert to



Rebecca Washington for \$180, or 5 cents on the dollar. A new culvert from Ferguson Waterworks would cost \$1,268.

- b. Craig calculated that 5 cents on the dollar of \$1,268 would be \$253.
- c. Withers said he will never use the culvert again and is fine with selling it.
- d. **Ring moved to sell the old 5x20 foot culvert currently located at the town garage to Chandler Hill Farm for \$250. Craig seconded. All in favor. So moved.**

17. Highway Department update

- a. The highway crew is out grading as much as they can and are still cleaning up washouts.
- b. Still waiting on the new International and Withers is frustrated with how long it's taking.
- c. There were 3 applications submitted for the open road crew position. The most promising candidate has already taken a different job.
  - i. Discussion ensued on reopening the job posting to get more applications, hiring a summer intern, and contacting tech schools to recruit recent graduates.
  - ii. **Craig would like to enter executive session after the Town Clerk update to discuss the applications in more detail.**
  - iii. **Craig moved to run another road worker ad in the Caledonian-Record for two weeks and post the job online. Ring seconded. All in favor. So moved.**
- d. There are two culverts near the Danville line on the Peacham-Danville Road that are failing and Withers got an emergency permit from ANR to work in the water and replace them with a single 4-foot metal culvert.
  - i. The culvert budget for 2019 is \$4,000 and the culvert needed for this project is \$4,500. Withers estimates that it will cost roughly \$12,000 for the entire project.
  - ii. Withers requested that the Selectboard let Darryl Matthews do the work. The road will need to be closed for two days.
  - iii. That stretch of the Peacham-Danville Road gets a lot of complaints due to its poor condition and potholes. Withers got an estimate from Pike to shim and overlay a 1400 foot section for \$27,000.
  - iv. The Selectboard agreed to replace the culvert due to the concern for driver safety, but to hold off on paving.
- e. There is a 10-foot high retaining wall at the highway garage that the 2 chloride tanks sit on top of that is tipping over. If the wall tips over, the chloride tanks will tip over and potentially spill into the stream.
  - i. Withers got an estimate of \$2,500-\$3,000 from Darryl Matthews to fix the wall in a day.
  - ii. The Selectboard gave Withers permission to have the wall fixed.

18. Town Clerk update

- a. Ring read information provided by Galinat.
  - i. The town stands at \$43,635 and Galinat will borrow \$50,000 in anticipation of taxes. With the lister extension on the grand list, he will most likely have to borrow an additional \$50,000-\$100,000 before taxes start coming in.
  - ii. Galinat encouraged the Selectboard to go to the new town website and pass on specific changes that they would like Terry Miller to make.
  - iii. The crosswalk paint for the new 3-d crosswalks can be purchased at Sherwin Williams and the reflective glass beads can be purchased from Ennis-Flint.
    - a) Karen Gallas and Susan McClellan have volunteered to do the painting.
    - b) Withers explained that they should only do half of the road at a time so that the whole road wouldn't have to be closed down.
  - iv. Dump cards are now available at Marty's 1st Stop and West Barnet Quick Stop.
    - a) Marty's is selling them at cost and the town will take a \$1-\$2 hit per card at the West Barnet Quick Stop.
    - b) Ring said that having them at those two places makes them more accessible to residents.
  - v. There are no updates on the phone line to the dump.
  - vi. Because of recent confusion of the role of the town office in regards to town events, Galinat explained that it is essentially a volunteer role and that the town office is happy to help complete to-do lists as long as there's enough time after completing town business.
    - a) Ring asked for an explanation of what the benefits to the event committees are and which event committees work with the town office.
    - b) Washington explained that the town office sends out donation request letters, collects and accounts for donations, sends out thank you letters, coordinates with the highway department, helps set up for events, and puts up signs. Currently, the town office helps Winter Carnival, July 4th, and the Peacham Picnic.
    - c) Ring stated that the two major benefits that she sees are donations now being tax deductible and the town insurance covering the events.

19. Executive session

- a. Ring moved to enter executive session at 8:40pm. Craig seconded. All in favor. So moved.
  - b. Craig moved to come out of executive session at 8:53pm. Ring seconded. All in favor. So moved. No action taken.
- 20. Review and approve bills
  - a. The Selectboard reviewed and approved bills.
- 21. Review correspondence
  - a. The Selectboard reviewed correspondence.
- 22. Adjourn
  - a. Craig moved to adjourn. Ring seconded. All in favor. Meeting adjourned at 9:08pm.

Bc Rj  
