

**TOWN OF PEACHAM
SELECTBOARD
MEETING MINUTES
Wednesday January 2, 2019
UNAPPROVED DRAFT**

Present:

Selectboard Members: Nate Giroux and Tim Scott

Selectboard Clerk: Melissa Laurita Kohl

Public: Mike Bruton, Road Foreman Jeremy Withers, Mary Daly,, Sandy Ladd, Dan St. Cyr, Town Clerk Tom Galinat

The meeting was called to order by Selectboard Chair Tim Scott at 6:38M.

ACTIONS:

Carried Forward From Previous Meetings & From Today's Meeting:

1. Tim will check in with Doug Morton of NVDA about adding a stop sign at the South Peacham Intersection and changing the speed.
2. Tom will reach out to Valerie about a bill of sale for the snow rollers.

MINUTES:

1. Additions to the Agenda for any additional business this meeting
 - a. No additions
2. Approve Minutes
 - a. **Nate moves to approve the minutes of 12/19/18. Tim seconds. All in favor. So moved.**
3. Highway Department Updates & Requests
 - a. 10 Wheeler Truck Lease
 - i. At the last meeting the board talked a lot about leasing a truck.
 - ii. Jeremy thanked Sandy and Dan because the town has haggled a lot for prices and Jeremy appreciates them coming tonight.
 - iii. The Selectboard wanted to go with the Viking body, which is cheaper. They are not looking for something that lasts for the long haul since the town is only leasing it for three years. Both bodies would do well within that time frame.
 - iv. Mike Bruton wanted to know if all repairs and maintenance (including oil changes, inspections, and wear parts) had to be done at a leaser's facility or if repairs can be done elsewhere
 - v. Sandy, from R.R. Charlbois, Inc., said they have a warranty administrator. On a case by case basis, the town can go to Lyndon truck center for warranty repairs. For non warranty items the town can do whatever it wants. Dan, from International, said for non warranty items, the town can do it in house or anywhere the town wants. Dan said warranty items are repaired at their shop or on the road services.
 - vi. Dan and Sandy presented packets of information regarding lease options on their respective snowplow trucks. The Selectboard, Jeremy, and Tom discussed the options.
 - vii. This time around the board will have equity for the trade in but wont have that again so the board will put funds in the capital equipment fund to keep the leases low in the future.
 - viii. The International is less expensive by \$11,324.83 over three years with a \$1,000 rebate.
 - ix. Nate wanted to know what the difference was between the two trucks over three years.
 1. Dan said that he would expect no difference between them over three years. Daid said that between 2008 and 20013 International had some engine issues. They lost a lot of business and have been earning them back and was the most popular dealer last year.
 2. Sandy would hope the same. The freightliner D13 engine has been the same engine except for two minor emission upgrades for the last 10 years. That is why freightliner has 40% of the market share in class A

trucks. It's a very reliable truck. Freightliner is rarely the least expensive truck but people want that reliability.

- x. Jeremy has driven both trucks and has no preference. He thinks both would still be great in 3 or 5 years.
- xi. The Selectboard decided to go with the least expensive truck and in three years if it doesn't work out then they can go for the freightliner.
- xii. **Tim moves to do a three year lease on an International truck with a Viking body. Nate seconds. All in favor. So moved.**
- xiii. The blue mac had to be towed to a mechanic today. It had flipped to its side on an icy road. It won't be back on the road this week. The freightliner (a 6 wheeler) had troubles on monday (it's 4 years old). It needed a front pump. It's back and ready to go. The town is still at a 2 truck fleet and all employees are in.

4. Town Clerk Update & Requests

- a. The town has \$284,800 in the bank. But the town stands negative \$54,000 based on the difference between what the town spent and what the town raised. It is a theoretical number and the town does not need to borrow to cover this 54 grand.
- b. The town is 90 grand short on 2018 taxes. The town was \$35,000 above budget this year. Spending wise the town did very well.
- c. Tom will speak with the auditors to confirm the various options for covering this 54 grand in the books. The town could borrow 54 grand from working capital and move it into general fund to make the town at 0 or the Selectboard could raise taxes by 54 grand. There may be other options.
- d. The 2019 budget has a 121 grand increase. 43 grand is for fire truck. 15 grand is for new truck. 52 grand is for the Aiken Farm Box culvert but may be reimbursed, 10 grand additional to capital building. The rest of the budget has nominal increases. This increase equates to \$84 for \$100,000 of house value.
- e. **Tim moves to move \$54,840.31 from the working capital fund to the general fund. Nate seconds. All in favor. So moved.**
- f. Tom had IT come in to check our computers. They had all passwords on the server. IT recommended they change all passwords to be safe. But the computers were clean.

5. Town Website Hack Update

- a. The Selectboard read a letter from the website developer, Jerri Kohl, concerning the recent hack and its repair.
- b. The letter outlined the current security protocols for the site and a recommendation to increase security since the site is now a target.
 - i. The peacham.vt.gov town website was created with an SSL (Secure Sockets Layer) certificate for HTTPS (Hypertext Transfer Protocol Secure) support security. Jerri constantly kept up-to-date WordPress, which the site runs on, and the enterprise Linux OS distribution, that the server runs on (much more secure than Windows and macOS), and all the software that is part of the Linux distribution, including the Apache web server, the PHP language run-time (which runs all of the website code), and the firewall.
- c. These security measures have always been sufficient on similar sites. This is the very first time he has ever had a website hacked, and he has been a web developer since 1994.
- d. Software that the hackers put on the server and had running in the background was communicating with a computer whose IP address is registered to a Russian company, which indicates either the hackers were operating out of Russia, or the hackers were working with other hackers in Russia, or the hackers compromised a computer in Russia that they were communicating with from ours, and/or the hackers were trying to make it look like they were from Russia.

6. Executive Session for Private and Confidential Personnel Information

- a. **Nate moves to go into executive session at 7:55pm. Tim seconds. All in favor. So moved.**
- b. **Nate moves to come out of executive session at 8:45pm. Tim seconds. All in favor. So moved.**
- c. No action taken.

7. Review and Approve Bills

- a. The Selectboard reviewed and approved bills.
- 8. Review Correspondence
 - a. The Selectboard reviewed correspondence.

Tim moves to adjourn at 8:54pm. Nate seconds. All in favor. So moved.