

**TOWN OF PEACHAM  
SELECTBOARD  
SPECIAL MEETING MINUTES  
Wednesday April 18, 2018**

**UNAPPROVED DRAFT**

**Present:**

**Selectboard Members:** Mike Heath and Tim Scott

**Selectboard Clerk:** Melissa Laurita Kohl

**Public:** Mike Bruton, Town Clerk Tom Galinat, and David Jacobs

**The meeting was called to order by Selectboard Chair Tim Scott at 6:33PM.**

**ACTIONS:**

**Carried Forward From Previous Meetings & From Today's Meeting:**

1. Nattie will put the long board up on the Snow Roller Barn.
2. Emergency Hazard Mitigation Action Plan - Tim attending the required training
3. The Drug & Alcohol Policy will be sent to the town lawyer when a draft is complete.
4. Melissa will submit reimbursement request to NVDA Municipal Planning Grant.
5. Tom will get a quote for a new furnace after he sees the report from the energy audit.
6. Melissa will look into watermarking "draft" on unapproved minutes. Or possibility of a stamp.
7. Jeremy will do "reasonable suspicion" training related to the Drug & Alcohol Policy that will be adopted.
8. The town clerk's office will look into David's concern about the second test in the Drug & Alcohol Policy draft.
9. Tim will look into a thermostat that sends out alerts in the case of potential freezing since the town hall almost froze when the boiler went out over the weekend.
10. Melissa will advertise in paper - accepting applications for full time road crew member.
11. Tim will reach out to our two NVDA representatives to see if they are still interested.
12. Tim will sign the amended Sheriff's Contract.
13. Tim will work on Capital Improvement Grants.

**MINUTES:**

1. Additions to the Agenda for any additional business this meeting
  - a. Planning Commission Town Plan Grant Contract with NVDA
  - b. Grants for improvements
  - c. Civil War Monument
  - d. Wedding in Town Hall Gym
  - e. Cemetery Water
2. Approve Minutes
  - a. **Tim moves to approve the minutes of 4/4/18 as amended. Mike seconds. All in favor. So moved.**
3. Planning Commission Town Plan Grant Contract with NVDA\
  - a. Tim signed contract with NVDA. The expense is fully funded by a municipal planning grant that needs to be fulfilled by the end of May.
4. Tim Scott Re: Grants for Town Capital Improvements
  - a. There are some federal and State grant opportunities available. Tim will talk to NVDA about these grants and will discuss it further at the next Selectboard meeting. Tim is interested in putting it out to bid to find someone to write certain grants.
5. Review Action Items from Previous Meetings
  - a. Tim has tabled this to the next meeting.
6. Civil War Monument & Veterans Memorial Monument

- a. Tom discussed the desire of community members to update the Veterans Memorial Monument with additional names. The question is, should the town or the Peacham Historical Association be responsible for adding the names.
  - b. Tom said the town has a restricted fund of \$1,200 for monuments. The town maintains the monuments.
  - c. Allen Thresher fundraised for the Veterans Memorial Monument and was given all of the money from a previous tree logging town project.
7. Cemetery Water
- a. Tom spoke with Danville and it looks like the town of Peacham needs some more information to determine the exact costs of the different options. Tom thinks first step is to apply to the Peacham Fire District #1 Prudential Committee.
  - b. This is added to the next agenda.
8. Removing the fence at the Tennis Court and thinning cedar trees next to the town hall
- a. Another meeting concerning this project will take place tomorrow. At the meeting, community members will create the beginning of a physical plan to meet the needs/interests of the community. David will mark the cedar trees that should be removed and Jeremy will remove them.
  - b. Mike moves to remove the marked cedar trees next to the town hall. Tim seconds. All in favor. So moved.**
9. Seeking approval for tree planting town clerk office on green up day
- a. Tim moves to approve the location of two maple trees to be planted on the north side of town hall on green up day and Jeremy scratch the sod to make it easier for the kids to dig. Mike seconds. All in favor. So moved.**
  - b. David Jacobs will call dig safe to make sure the locations are safe.
10. Seeking town responsibility for mowing around trees across from town green and along MM road near roller barn access
- a. David requested that the town be responsible for mowing where the tree board planted trees between the Sewakes and the fire station. It is usually mowed 5 or 6 times a season - at least for fourth of July, PAMFest, and Fall Foliage. Tom added Ewell Mill to town maintenance but he will look into adding that area as well, which is really part of town green property.
  - b. Tim moves to have the side of Church St mowed between the Sewake property and the fire station. Mike seconds. All in favor. So moved.**
  - c. There is \$500 in the tree board budget.
11. AARP Grant Follow Up for \$3,000
- a. Community Challenge Grant Program
    - i. Four target areas for the grant are:
      - 1. deliver a range of transportation and mobility options
      - 2. create vibrant public places
      - 3. support the availability of a range of housing
      - 4. other community improvements
    - ii. The Selectboard and town clerk are still brainstorming small projects that fit into one of these target areas and can be completed by November 2018 (as required by the grant).
  - b. The Peacham Bike Ride organized by Ian Boswell is already announced - there is a facebook page.
12. Energy Committee
- a. The Selectboard, public, and clerks discussed the possibility of forming a committee. The Selectboard was interested in learning more before forming the committee.
  - b. The State encourages towns to have energy committees.
13. Town Clerk Update & Requests
- a. Possible Wedding at the Town Hall Gym
    - i. A couple from Randolph wants to have a wedding at the Peacham church and they wanted to know if they could use the town hall gym. Tom and the Selectboard

discussed some of the concerns with renting the space, including maximum capacity, cost, liability, etc. The Selectboard wanted more information before making a decision.

- b. Quarterly Reports
  - i. Tom gave the Selectboard the quarterly report and a tutorial for how to read the quarterly report. He reviewed both with them.
- c. Selectboard Email Addresses
  - i. Tom gave the Selectboard members new town email addresses.
- d. Welcome Committee Group and town role
  - i. Tom discussed the town welcome committee group and what role the town clerk should play. Community members have more leeway in making decisions about listing Peacham businesses, etc., but a municipality needs to be more constrained.

14. Highway Department Update & Requests

- a. The Selectboard and the clerks discussed how to advertise for the opening in the road crew.

15. Review and Approve Bills

- a. The Selectboard reviewed and approved bills.

16. Review Correspondence

- a. The Selectboard reviewed correspondence.

**Tim moves to adjourn at 9:25pm. Mike seconds. All in favor. So moved.**