

TOWN OF PEACHAM
MINUTES OF THE SELECTBOARD MEETING
Wednesday, July 3, 2019
APPROVED


Selectboard Members Present: Mike Heath, Beatrice Ring, Peter Craig
Public: Road Foreman Jeremy Withers, Selectboard Clerk Rebecca Washington, Mary Daly, Paul Evans,
Gretchen Kaija, Ian Boswell


1. The meeting was called to order by Chair of the Selectboard Mike Heath at 6:33pm.
2. Additions to the agenda
 - a. No additions to the agenda.
3. Fall Fondo funds-Gretchen Kaija and Ian Boswell
 - a. Kaija explained that she and Boswell organized the Peacham Fall Fondo last year and are organizing it again this year. The \$4,717 that was raised last year was put into a fund for the pavilion project. Kaija and Boswell requested that the fund be renamed the "Site Improvement Fund" and used for immediate improvements of the tennis court space in coordination with the town's planned ADA improvements. Such improvements would include resurfacing, removing brush and stumps, maybe installing some stairs, and establishing some picnic tables.
 - b. Ring explained that the Selectboard is trying to resurrect the Recreation Committee and asked if Kaija and Boswell wanted the money to be used just for the tennis court area specifically or if it could be used in general.
 - i. Kaija answered that they felt an obligation to the Fall Fondo participants to use the money specifically for the tennis court area because that was how the Fondo was marketed.
 - c. **Ring moved to take the money earned through the Fall Fondo and assign it to a Site Improvement Fund to be used for improvement of the area currently known as the tennis court. Craig seconded. All in favor. So moved.**
 - d. Ring asked for details about this year's Fondo and Kaija answered that the date is September 21st and that the beneficiary will be the LoveYourBrain Foundation.
 - e. Discussion ensued on coordinating the tennis court site improvements to coincide with the ADA improvements to Town Hall.
4. Post Office lease
 - a. Ring read a letter from Mack Keasler, who represents the USPS, which explained the purpose of the commission agreement that was part of the proposed Post Office lease renewal.
 - b. Heath said that he is a little unwilling to pay the commission and that the Post Office could pay the commission or find a new space to lease in Peacham.
 - c. Washington pointed out that the letter stated that there was a 7.5% proposed increase in the rent and that if the town decided not to pay the commission, the proposed rent increase would be dialed back.
 - d. Heath wondered why the tenant was negotiating the terms of the lease for the town.
 - e. Craig had reviewed the previous leases and saw that none of them had this commission fee. He said that he was not comfortable paying it.
 - f. Ring said that the USPS could close the Post Office and Heath didn't think they would close it over a third-party commission.
 - g. The Selectboard would like to hear details from the conversation that Keasler had with Town Clerk Thomas Galinat.
 - h. No action taken.
5. Transfer Station lighting/power
 - a. Wolfe Energy emailed ideas for putting a solar panel and lights at the Transfer Station but did not submit a bid.
 - b. The Selectboard would like the Energy Committee to solicit bids for a solar panel for the Transfer Station.
6. New website
 - a. Ring said that she would like the other Selectboard members to play around with the new website at peacham.org and provide feedback on the look and feel of it.
 - b. There will be a common calendar that town organizations will be able to post to.
 - i. Evans pointed out that the old website had a calendar that never got used.
 - c. Heath said that it would be nice to solicit some preliminary feedback from the community without rolling it out completely.
7. Recreation Committee
 - a. Ring said that the goal of the Selectboard is to resurrect the Recreation Committee that used to be an active participant in the life of Peacham. After speaking with past members of the Recreation Committee, she compiled a list of town properties that could be used for recreation, activities that the committee could organize, and potential committee members.

- b. Craig added details about activities and fundraisers that the former Men's Club used to organize including a softball tournament, fireworks, the ski tow, and an oyster supper.
 - c. Ring said that at the last meeting the Selectboard decided to form an official committee which would have to meet regularly, take minutes, put out an agenda, and be fairly structured. She doesn't think that it needs to be an official committee.
 - i. Heath wondered if there could be a budget for an unofficial committee.
 - d. Craig has talked to a lot of people who are interested in getting the former Men's Club going again and suggested calling it the Peacham Club.
 - e. Heath suggested having a Recreation Coordinator instead of a Recreation Committee.
 - f. Ring asked if they would have to undo what they did at the last meeting. Washington read the motion from the June 19, 2019 minutes: "Craig moved to resurrect the Recreation Committee. Heath seconded. All in favor. So moved."
 - g. **Craig moved to establish a Recreation Coordinator instead of a Recreation Committee. Ring seconded. All in favor. So moved.**
 - h. Ring would like to reach out to potential interested people to have a preliminary meeting and figure out 2-3 things which they would do this year.
 - i. Daly suggested looking at the feedback from the 2017 Peacham survey which had many suggestions and comments about recreation.
8. Sidewalk painting update
- a. Ring got a blueprint from the creator of the 3-d sidewalk design and sent it to Craig Harrison, who might be interested in being the coordinator. There are volunteers interested in doing the painting.
 - b. Withers doesn't want to take it on.
 - c. Evans asked if the town would need flaggers.
 - i. The Selectboard agreed that it would be a good idea to have flaggers.
 - a) Withers said that flaggers would have to be certified.
 - d. Ring said that the project was taking longer than she'd hoped and asked Withers how they would get the crosswalks painted if they weren't done in time for school.
 - i. Withers answered that he would contact the state and that they would come paint them within a week.
 - e. Daly suggested having the state paint the white stripes and that the town could then add the shadows around them after.
 - f. Heath would like to look into the price of having the 3-d painting done professionally.
 - g. Evans asked if there were places that the 3-d crosswalks wouldn't work because of the contour or slope of the road.
 - i. Ring answered that it just has to be flat and Heath said that it looked like the perspective could be adjusted based on the elevation or slope of the road.
9. Appreciation fund/bench
- a. Heath will email Andrea Kane to let her know that her request was approved at a previous meeting.
10. House drainage from Newman to town catch basin-Lynne Lawson
- a. Withers met with Lawson and didn't see a problem with Newman tying in to the town's catch basin other than if it happened to freeze up in the winter. He doesn't see that happening, but thought that the town should not be liable if it does.
 - b. **Craig moved to allow the property owner at 535 Bayley-Hazen Road to tie in to the town's catch basin with the understanding that if there was any backup into the house, the town is not liable. Ring seconded. All in favor. So moved.**
11. Highway Department update
- a. Withers is back to a 4-man crew. He hired Jacob Davis who doesn't have a CDL but is working on getting it. Withers said that Davis has done well so far.
 - b. Withers said that he had someone local ask him if he would be interested in hiring someone part-time for certain occasions such as when a crew member is on vacation or to haul sand.
 - i. This individual does not have a certification to go into sand and gravel pits and it's too late in the year to get certified.
 - ii. Withers said he could use him as backup during summer storms or during the winter for plowing.
 - iii. Heath doesn't want to add a fifth road crew member.
 - iv. Withers said he could be an on-call employee.
 - v. Evans wondered about the liability insurance for a part-time guy.
 - a) Heath said that it shouldn't be significantly different.
 - c. Rake Factory Road is open and they are doing the best they can with class 4 roads. He is planning on getting the measuring wheel out to determine exactly where a few class 4 roads stop.
 - d. Withers said that the firebox in the furnace at the garage is no good and he needs to either have the firebox replaced or get a new heater.
 - i. Withers got a price of \$2,721 to replace the heat chamber with a 1-year warranty.

- ii. Withers got a price of \$6,645, including installation, for a new heater with a 10-year warranty which includes 1 year on everything, 10 years on the chamber and heat exchanger, and 5 years on everything prorated.
 - iii. Heath said that he doesn't know the condition that the rest of the furnace is in, but the chamber and heat exchanger are 90% of the furnace and he thought that they should go with that.
 - iv. The Selectboard reviewed the quotes.
 - e. Heath asked Withers if the water line at the garage was still broken.
 - i. Withers said that the garage still doesn't have water and that they're hauling water from the fire station. He found a wet spot where he thinks the water line is but he dug about 6 feet and found nothing and has heard that it's 8 feet deep.
 - ii. Discussion ensued on the location of the water line and possible solutions to fix it.
 - a) Withers will hire an excavator to try to figure out where the water line is broken.
 - f. Ring asked about paving on the Peacham-Danville Road.
 - i. Withers hasn't been given a start date from Pike but thinks Peacham might be next in line.
 - g. Withers said he got some of the bills for the emergency culvert replacement on the Peacham-Danville Road and that the materials cost over \$15,000. He hasn't gotten the excavator's bill yet.
 - i. Discussion ensued on how the Army Corp of Engineers may be involved in that wetland area in the future.
12. Town Clerk update
 - a. Town Clerk not present.
13. Approve minutes
 - a. The Selectboard approved the June 19, 2019 minutes as written.
14. Review and approve bills
 - a. The Selectboard reviewed and approved bills.
15. Review correspondence
 - a. The Selectboard reviewed correspondence.
16. Adjourn
 - a. **Craig moved to adjourn. Ring seconded. All in favor. Meeting adjourned at 8:25pm.**

Peacham Selectboard:





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