

TOWN OF PEACHAM
MINUTES OF THE SELECTBOARD MEETING
Wednesday, October 2, 2019
APPROVED

Selectboard Members Present: Mike Heath, Peter Craig
Public: Road Foreman Jeremy Withers, Selectboard Clerk Rebecca Washington, Mary Daly, Paul Evans, Ron Craig, Jock Gill, Cheryl Stevenson, Martha Winston, David Jacobs, Laura Johnson, Karen Lewis, Rod Reis, Mel Reis, Patrick Healy

1. The meeting was called to order by Chair of the Selectboard Mike Heath at 6:30pm.
2. Additions to the agenda
 - a. Lewis, Reis, and Reis would like to discuss the Peacham Fire District #1 at the next Selectboard meeting.
3. Old business
 - a. Cemetery administration-Patrick Healy
 - i. Heath explained that Peacham currently has a Cemetery Preservation Committee and two sextons. The committee makes suggestions to the Selectboard and the Selectboard makes the decisions.
 - ii. The main issues that Healy has seen with town cemeteries in Vermont are lack of education, not following open meeting law, and conflicts of interest.
 - iii. Healy suggested asking the Cemetery Committee for monthly reports which could include the number of burials, mowing, monument maintenance, any issues, and budget updates.
 - iv. Stevenson said that the Cemetery Committee got together and talked about a new cremation section at the cemetery.
 - a) Each cremation plot is for two cremations and the proposed price is half of what a full lot costs. Stevenson agreed to find out pricing of similar cremation lots before the Selectboard makes a motion.
 - b. Town Hall ADA improvements
 - i. Town Clerk Thomas Galinat's written update explained that he had a call out to Greg Schoolcraft to get a price to do the ADA ramp improvements and encouraged the Selectboard to make fixing the ramp a priority.
 - ii. **P. Craig moved to get bids to make the ADA ramp improvements. Heath seconded. All in favor. So moved.**
 - c. Soccer field
 - i. Galinat's update explained that the road to the soccer field was washed out and that washouts are an ongoing problem that should be addressed.
 - ii. The soccer field is currently being used every Saturday for soccer skills and Withers agreed to try to fix the road before the upcoming Saturday.
 - iii. Heath would like to include money in the 2020 budget to completely fix the soccer field.
4. Peacham Pond Greeter Program-Martha Winston
 - a. Martha Winston, president of the Peacham Pond Association, explained that \$2,869 of state grant money, \$500 of Peacham Pond Association money, and \$271 of town money was used for a public access greeter program at the Peacham Pond boat ramp during weekends and holidays throughout the summer. The greeter was there to inspect and log boats and to help prevent the spread of invasive aquatic species.
5. Planning Commission update-Jock Gill
 - a. Peacham's Town Plan got regional approval and is now official. The town can now pursue Village Center Designation status.
 - b. **P. Craig moved to pursue Village Center Designation status. Heath seconded. All in favor. So moved.**
6. Energy Committee update-Jock Gill
 - a. The Selectboard signed a Memorandum of Understanding (MOU) submitted by Alison Low, of NVDA, to help write Peacham's Enhanced Energy Plan.
7. Fun Run request
 - a. Andrea McLaughlin would like to throw a fun run on October 11th at 4:30pm in Peacham that would start and end in Town Hall and go through the cemetery.
 - i. **P. Craig moved to allow the fun run. Heath seconded. All in favor. So moved.**
8. Policies: updates for review and adoption-Thomas Galinat
 - a. The Selectboard will review the following VLCT model policies for discussion at the next Selectboard Meeting:
 - i. Accounting, Auditing, and Financial Reporting Policy
 - ii. Purchasing Policy
 - iii. Cash Receipts, Petty Cash, and Returned Check Policy
 - iv. Credit Card Policy

- v. Fraud Prevention Policy
- b. Conflict of Interest Policy
 - i. Galinat's update explained that, in order to receive any federal funding including FEMA money, articles 11a and 11b in the policy needed to be amended and have the word "may" replaced with the word "will".
 - ii. **P. Craig moved to adopt the Conflict of Interest Policy as amended. Heath seconded. All in favor. So moved.**
- c. Personnel Policy
 - i. The Selectboard read the Personnel Policy that Galinat had amended to better reflect the town's current practices for health insurance and retirement.
 - ii. Discussion ensued on the town's health insurance policy.
 - iii. Will discuss further at the next Selectboard meeting.
- 9. Hazard Mitigation Plan re-signing
 - a. Because there was never a signed copy filed in the Town Office vault, the Selectboard re-signed the Hazard Mitigation Plan that was adopted on December 19, 2018.
- 10. Grand List Adjustment-listers
 - a. The Selectboard signed three Grand List Adjustments.
- 11. Highway Department update
 - a. The road crew has been focusing on last-minute maintenance before winter.
 - b. Allen Thresher fixed the water line that runs from the spring to the town garage.
 - c. The new furnace was installed at the garage.
 - d. The new 10-wheeler is 1-2 weeks out and is at the paint shop right now.
 - e. The highway department got the fire department's old tanker for flushing culverts.
 - f. Scott Abare is willing to plow and sand the Peacham Pond area again this winter. The Selectboard gave Withers the go ahead to have him do it.
- 12. Town Clerk update
 - a. The Selectboard answered Galinat's written questions regarding the town gym.
 - i. The Selectboard gave Galinat permission to purchase a basketball rack for the gym not to exceed \$75.
 - ii. The Selectboard would like Galinat to get a price to repaint the gym bathroom.
 - iii. The Selectboard gave Galinat permission to purchase a cabinet for the gym bathroom for storing cleaning products not to exceed \$50.
 - iv. Galinat would like to get a price to expand the storage area in the gym where the tables are kept and the Selectboard would like to see about including it in the Town Hall renovation plans.
 - b. The Selectboard reviewed a budget status report and discussed various line items.
- 13. Review correspondence
 - a. The Selectboard reviewed correspondence.
 - i. A discussion of Devil's Hill Road will be added to the agenda for the next Selectboard meeting.
- 14. Approve minutes
 - a. The Selectboard approved the minutes of the September 4, 2019 special meeting as written.
 - b. The Selectboard approved the minutes of the September 4, 2019 meeting as written.
 - c. Approval of the September 10, 2019 special meeting minutes was postponed until the next Selectboard meeting.
- 15. Review and approve bills
 - a. The Selectboard reviewed and approved bills.
 - i. In addition to the AP warrant, the Selectboard approved payment of Allen Thresher's invoice #13838 which was submitted after checks were printed.
 - ii. In addition to the AP warrant, the Selectboard approved payment of Myer's invoice #97682 minus the \$131.25 that was charged for 45 minutes of down time.
- 16. Adjourn
 - a. **P. Craig moved to adjourn. Heath seconded. All in favor. Meeting adjourned at 8:48pm.**

Peacham Selectboard:


