

TOWN OF PEACHAM  
MINUTES OF THE SELECTBOARD MEETING  
Wednesday, November 6, 2019  
APPROVED

Selectboard Members Present: Mike Heath, Beatrice Ring, Peter Craig  
Public: Town Clerk Thomas Galinat, Road Foreman Jeremy Withers, Selectboard Clerk Rebecca Washington, Mary Daly, Rusty Barber, Neil Monteith, Laurie Kozar, David Jacobs, Amber Lowell

1. The meeting was called to order by Chair of the Selectboard Mike Heath at 6:30pm.
2. Additions to the agenda
  - a. Executive session for personnel
    - i. Moved to agenda item number 15.
3. Town Hall renovation update-Rusty Barber
  - a. Barber presented the current proposed plan for the Town Hall renovation.
  - b. The first steps in the process will be to put in the parking area at the back of the building, redo the ADA entrance to the gym, and address water issues by waterproofing the foundation.
  - c. The next step will be to work on insulating the building and reducing energy consumption.
  - d. The Selectboard reviewed the plan and discussed it with Barber.
4. Maple tree-Neil Monteith
  - a. Monteith explained that there is a maple tree on Bayley Hazen Road approaching the school that is in the town's right-of-way and should be taken down. It's split at the top and there is a risk of it hitting the neighbor's house if one of the pieces falls.
  - b. Withers said that there needs to be consistency when the town takes down trees in the right-of-way.
    - i. Heath pointed out that the difference is that the Tree Warden is recommending the tree's removal because it's a hazard.
  - c. Ring would like the Selectboard to review the state statutes regarding trees.
  - d. Monteith will get several quotes to have it taken down.
5. Selectboard appointment updates
  - a. Transfer Station attendant-Amber Lowell
    - i. Lowell reviewed a budget status report with the Selectboard.
    - ii. Lowell gave an update on the punch card system, recycling, gas, telephone, heater, and sand for winter.
    - iii. Ring confirmed that Lowell has a copy of her job description and reviewed the procedure for dropping checks off at the Town Office as well as the tasks associated with maintaining the equipment at the Transfer Station.
  - b. Green Up Day chair
    - i. Green Up Day chair not present.
6. Bread oven/afterschool program-Laurie Kozar
  - a. Kozar wrote and received two grants to build a community bread oven that will be located on school property. Although the grant funds will be going through the school district, proceeds from bread sales will go toward the afterschool program, which is currently funded by the town.
  - b. The Selectboard agreed that Kozar should discuss the flow of funds with the Peacham School Board.
7. Old Business
  - a. Town Hall ADA improvements
    - i. Heath will review the proposed plan that David Jacobs drew and start getting quotes.
  - b. Devil's Hill Road
    - i. The Selectboard is still planning on discussing Devil's Hill Road maintenance during budgeting and opening it up for discussion at town meeting.
  - c. Town publicity
    - i. Mel Reis has been working on a press release for the new town website.
    - ii. Discussion ensued on creating an appointed position for town publicity.
  - d. Town solar project
    - i. Heath explained that Peacham currently doesn't have the power line capacity to handle any more generation.
  - e. Purchasing Policy
    - i. No update.
  - f. Cemetery administration
    - i. No update.
  - g. Soccer field
    - i. Heath has been working on getting bids to use during budgeting.
8. Aiken Farm Road box culvert

- a. Withers explained that the engineer, Tim Ruggles, is planning on putting the whole project out to bid to general contractors in December.
    - i. The general contractor will buy the box culvert, hire the crane to set it, do all the earth work, and do all the trucking.
    - ii. Ruggles said that general contractors don't want town trucks involved anymore.
    - iii. Discussion ensued.
  - b. Ruggles will come to a meeting in December to review the RFP with the Selectboard before he sends it out.
  - c. Both the project and the grant paperwork have to be completed by the end of 2020.
9. New 6-wheeler
  - a. The Selectboard reviewed and discussed the preliminary numbers for the new 6-wheeler that were submitted by International and Freightliner.
  - b. Galinat presented the idea of keeping the old 6-wheeler for the fourth road crew member to use instead of trading it in.
10. Highway Department update
  - a. Withers picked up the new 10-wheeler and had it lettered. The plow is already on it and the radio will be installed soon.
  - b. The road crew is done hauling sand for the winter.
  - c. The new road crew member now has his CDL.
11. Town Clerk update
  - a. The town received all but \$89,000 of the taxes that were due on November 1st and delinquencies for both the current year and past years are much lower than usual.
    - i. Galinat pointed out that the school is paid in full within ten days of taxes being due and, therefore, delinquent taxes only effect the town. It's something to keep in mind when discussing tax sales and delinquent tax collection.
  - b. Budgets have started to be turned in and Galinat will meet with the auditors on November 13th to go over the preliminary budget before meeting with the Selectboard and Withers.
12. Approve minutes
  - a. The Selectboard approved the October 16, 2019 minutes as written.
13. Review and approve bills
  - a. The Selectboard reviewed and approved bills.
14. Review correspondence
  - a. The Selectboard reviewed correspondence.
15. Executive session for personnel
  - a. **Craig moved to enter executive session for personnel at 8:14pm. Ring seconded. All in favor. So moved.**
  - b. **The Selectboard came out of executive session at 8:55pm.**
  - c. No action taken.
16. Adjourn
  - a. **Craig moved to adjourn. Ring seconded. All in favor. Meeting adjourned at 8:57pm.**

Peacham Selectboard:

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