

**TOWN OF PEACHAM**  
**MINUTES OF THE SELECTBOARD MEETING**  
Wednesday, December 4, 2019  
UNAPPROVED DRAFT

Selectboard Members Present: Mike Heath, Beatrice Ring, Peter Craig  
Public: Town Clerk Thomas Galinat, Road Foreman Jeremy Withers, Selectboard Clerk Rebecca Washington,  
Rusty Barber, Dave Stauffer, Neil Monteith, Bob Hansen

1. The meeting was called to order by Chair of the Selectboard Mike Heath at 6:35pm.
2. Additions to the agenda
  - a. Grand List adjustment-Listers
    - i. Moved to agenda item number 10.
3. Aiken Farm Rd box culvert-Tim Ruggles
  - a. Ruggles prepared an RFP for putting the Aiken Farm Rd box culvert project out to bid.
  - b. **Craig moved to go forward with Tim Ruggles in executing the RFP for the Aiken Farm Rd box culvert. Ring seconded. All in favor. So moved.**
  - c. Bids will be opened at the Selectboard meeting on January 15, 2020.
4. Afterschool program update-Heather Smires
  - a. Smires not present.
  - b. Galinat recommended tabling any budget decision for the afterschool program until Smires submits a bill with her projected costs through December 31<sup>st</sup>.
  - c. Ring will review the RFP and will follow up with Smires.
5. Selectboard appointment updates
  - a. Zoning Administrator
    - i. Hansen explained that there were 13 building permit applications and 3 subdivision applications submitted in 2019. The subdivision permits were referred to the Development Review Board.
    - ii. There were no legal fees needed for zoning violations this year.
    - iii. Because of an unusual zoning permit application, Galinat wondered if the Planning Commission should revise the zoning bylaws so that they match the state regulations.
  - b. Conservation Commission
    - i. Stauffer explained that the Conservation Commission is in charge of Peacham Pathways and the \$10,000 that's in the Conservation Fund, but that it's hard to follow Open Meeting Law and to find interested members. Stauffer is stepping down from the commission.
      - a) The chair of the Peacham Farm Support Grant Committee is also a member of the Conservation Commission. Stauffer explained the history of the Peacham Farm Support Fund and how it is currently being managed.
    - ii. Galinat suggested combining the Conservation Commission and the Farm Support Grant Committee to form a Peacham Preservation Group.
  - c. Tree Board
    - i. Monteith explained that the Tree Board was formed 12 years ago when the members got a grant to inventory trees and write a management plan for the village trees. The board now plants trees and does tree maintenance on Green Up Day. The majority of the board is now stepping down.
      - a) Monteith will stay on as Peacham's Tree Warden for one more year.
    - ii. Discussion ensued on including the Tree Board in the potential Peacham Preservation Group or the Conservation Commission and having Stauffer speak at Town Meeting to recruit volunteers.
6. Old Business
  - a. Maple tree on Bayley Hazen Rd
    - i. Monteith got a price of \$700 from Tracy St. Louis to remove the branches that are leaning over the road.
    - ii. **Ring moved to hire Tracy St. Louis to deal with the maple tree on Bayley Hazen Rd so that it's not a danger to the right-of-way. Craig seconded. All in favor. So moved.**
    - iii. Tracy St. Louis' invoice will be paid out of the Tree Board line item.
  - b. Town Hall ADA improvements
    - i. Barber presented an updated plan for the driveway behind Town Hall and explained that he wanted permission from the Selectboard to show the plan to the Peacham Historical Association in order to discuss a right-of-way.
      - a) The Selectboard gave Barber permission.
    - ii. Barber reviewed a preliminary budget for the project with the Selectboard.
    - iii. Discussion ensued on the idea of putting the driveway in-between the tennis court and Town Hall instead of behind the building.

- a) Barber will look into it.
- c. Town Hall renovation
  - i. Barber reviewed a preliminary budget for the project with the Selectboard.
- d. Town publicity
  - i. Washington will follow up with Mel Reis on the status of the press release for the new website.
- e. Town solar project
  - i. No update.
- f. Purchasing Policy
  - i. No update.
- g. Cemetery administration
  - i. No update.
- h. Soccer field
  - i. No update.
- i. New 6-wheeler
  - i. Discussion ensued on whether to trade in the old 6-wheeler or to keep it and start plowing the roads at Peacham Pond instead of contracting it out.
  - ii. The Selectboard agreed to lease a new 6-wheeler in 2020 and to trade in the old 6-wheeler.
  - iii. Withers will get 6-wheeler bids for the next Selectboard meeting.
- 7. 2020 budget
  - a. Discussion ensued on the 2020 budget.
- 8. Highway Department update
  - a. No update.
- 9. Town Clerk update
  - a. No update.
- 10. Grand List adjustment-Listers
  - a. The Selectboard signed the Grand List adjustment.
- 11. Approve minutes
  - a. The Selectboard approved the November 20, 2019 minutes as written.
- 12. Review and approve bills
  - a. The Selectboard reviewed and approved bills.
- 13. Review correspondence
  - a. The Selectboard reviewed correspondence.
- 14. Adjourn
  - a. **Craig moved to adjourn. Ring seconded. All in favor. Meeting adjourned at 10:00pm.**

Peacham Selectboard:

---

  


---

  


---