

TOWN OF PEACHAM
MINUTES OF THE SELECTBOARD MEETING
Wednesday, December 18, 2019
APPROVED

Selectboard Members Present: Mike Heath, Beatrice Ring, Peter Craig
Public: Town Clerk Thomas Galinat, Road Foreman Jeremy Withers, Selectboard Clerk Rebecca Washington,
Mary Daly, Rusty Barber, Neil Monteith, Brian Barney, Heather Smires, Jonathan Smires,
Sandy Ladd, Dan St. Cyr

1. The meeting was called to order by Chair of the Selectboard Mike Heath at 6:29pm.
2. Additions to the agenda
 - a. Executive session for personnel-Jeremy Withers
 - i. Moved to agenda item number 11.
3. 6-wheeler
 - a. Sandy Ladd from R.R. Charlebois and Dan St. Cyr from Clark's Truck Center presented bids for the new 6-wheeler lease.
 - i. Ladd's bid for a Freightliner was for \$17,813.16 annually for 36 months.
 - ii. St. Cyr's bid for an International was for \$11,836.48 annually for 36 months.
 - b. Withers said that they are both great trucks and are both built for what the town is looking for.
 - c. Discussion ensued.
 - d. **Ring moved to choose the International 6-wheeler. Craig seconded. All in favor. So moved.**
4. Afterschool program-Heather Smires
 - a. H. Smires presented a profit and loss report for the afterschool program through the end of December.
 - b. Discussion ensued on the program's budget for 2020 as well as a potential summer program.
 - i. The Selectboard would like a breakdown of the budget which would show January through June, the summer program, and August through December.
 - ii. The Selectboard decided to warn an article at Town Meeting regarding the program. This will allow voters a chance to discuss and vote on it themselves.
 - c. Galinat pointed out that the RFP stated the provider would set rates not to exceed \$7 per child per day and that the current rate is \$10 per child per day.
 - i. H. Smires will refund the difference to the families and invoice the town for the total refunded amount.
5. Town Hall ADA improvements
 - a. Barber presented a revised drawing for the ADA improvements which showed the driveway running along the side of Town Hall instead of behind it.
 - b. Barber will contact Shane Stevenson for help getting site grades.
 - c. Discussion ensued on whether to pay for the ADA improvements through a budgeted line item, the Capital Building Fund, or a combination of the two.
 - i. Daly offered to look for grant money.
 - ii. **Craig moved to use the Capital Building Fund to complete the ADA improvements and the exterior waterproofing. Ring seconded. All in favor. So moved.**
6. Town Hall renovation
 - a. Discussion ensued on phasing the renovation project so that the necessary work could be done in 2020.
 - i. Barber will put together a plan to put in the new wall and door for the Post Office and make one of the bathrooms ADA compliant.
 - ii. Continued contributions to the Capital Building Fund over the next few years would fund the rest of the interior renovation.
7. Selectboard appointment updates
 - a. Health Officer-Josh Kantrowitz
 - i. Not present.
 - b. Emergency Management Coordinator-Neil Monteith
 - i. Monteith explained that Peacham's Hazard Mitigation Plan was accepted by the state and FEMA and that it's good for five years.
 - ii. Peacham's Emergency Management Plan was approved as well.
 - iii. Both plans will help Peacham get FEMA money if needed.
 - c. 911 Coordinator-Brian Barney
 - i. Barney makes sure that every structure, residence, and business has a 911 address.
 - ii. There are usually one or two new houses a year.
 - iii. Barney follows state standards for numbering and certifies the records every year.

- iv. There are numerous errors in the town records that Barney is addressing as time permits.
- 8. Old Business
 - a. Town publicity
 - i. No update.
 - b. Town solar project
 - i. No update.
 - c. Purchasing Policy
 - i. No update.
 - d. Cemetery administration
 - i. No update.
- 9. 2020 budget
 - a. Discussion ensued on the 2020 budget.
 - b. Will discuss further at the December 30, 2019 special Selectboard meeting.
- 10. Highway Department update
 - a. No update.
- 11. Executive session for personnel
 - a. **Craig moved to enter executive session for personnel at 8:35pm. Ring seconded. All in favor. So moved.**
 - b. **The Selectboard came out of executive session at 8:56pm.**
 - c. No action taken.
- 12. Town Clerk update
 - a. The Town Clerk's office will be closed to the public over the holiday period as end-of-year duties are completed.
- 13. Approve minutes
 - a. The Selectboard approved the December 4, 2019 minutes as written.
- 14. Review and approve bills
 - a. The Selectboard reviewed and approved bills.
- 15. Review correspondence
 - a. The Selectboard reviewed correspondence.
- 16. Adjourn
 - a. **Craig moved to adjourn. Ring seconded. All in favor. Meeting adjourned at 9:09pm.**

Peacham Selectboard:






