

**TOWN OF PEACHAM**  
**MINUTES OF THE SELECTBOARD MEETING**  
Wednesday, March 4, 2020  
**APPROVED**

Selectboard Members Present: Mike Heath, Beatrice Ring, Peter Craig  
Public: Selectboard Clerk Rebecca Washington, Mary Daly

1. The meeting was called to order by Assistant Town Clerk Rebecca Washington at 6:32pm.
2. Selectboard organization
  - a. Elect a Chair
    - i. Beatrice Ring nominated Mike Heath.
    - ii. Peter Craig nominated Beatrice Ring.
    - iii. Discussion ensued on the process of electing a Chair according to Robert's Rules of Order and Peacham's tradition of the Selectboard member in the third year of his/her term serving as chair.
      1. The Selectboard agreed to have Heath, who is starting his third year on the Board, serve as Chair.
    - iv. All in favor of Mike Heath as Chair of the Peacham Selectboard. So moved.
  - b. Determine meeting rules
    - i. The Selectboard adopted Robert's Rules of Order, modified.
  - c. Determine date and time of meetings
    - i. The Selectboard will continue to meet on the first and third Wednesdays of the month at 6:30pm.
3. Additions to the agenda
  - a. No additions.
4. Front entry to Town Hall-Rusty Barber
  - a. Barber not present.
  - b. Barber will be at the next Selectboard meeting to discuss fixing the damage at Town Hall that was caused by snow falling off the roof.
5. Highway Department update
  - a. No update.
6. Town Clerk update
  - a. Craig read an update emailed to the Selectboard by Town Clerk Thomas Galinat.
  - b. The Town Office will start focusing on dog licensing now that Town Meeting is over.
  - c. Now that the Afternoon Childcare program is more than just a band aid, Galinat and Ring will sit down with Heather Smires to discuss and define parameters for the program moving forward.
    - i. Discussion ensued on the current billing procedures for the program.
  - d. Galinat will meet with the bank in the next few weeks to set up the town's 2020 tax anticipation note.
  - e. Galinat thanked the Selectboard for reviewing the Purchasing Policy and suggested that the Board contact department heads to discuss appropriate spending limits for the policy.
    - i. Discussion ensued on potential spending limits.
7. 2020 Selectboard appointments
  - a. Appropriations Committee
    - i. Craig nominated Mary Ellen Reis, Josette Lyders, and Nancy Saidi. Ring seconded. All in favor. Appointed.
  - b. Cemetery Preservation Committee
    - i. The Selectboard agreed to not appoint the Cemetery Sextons to the committee.
    - ii. Discussion ensued on the difference between a Cemetery Committee and a Cemetery Commission.
    - iii. Discussion ensued on the name of the committee. The Selectboard would like Washington to look into the process for changing the name from the Cemetery Preservation Committee to the Cemetery Committee.
    - iv. Craig nominated Annette Lorraine, Becky Jensen, Bob Morgan, Laura Johnson, and Dean Schoolcraft to the Cemetery Preservation Committee (hopefully turning into the Cemetery Committee). Ring seconded. All in favor. Appointed.
  - c. Cemetery Sextons
    - i. Craig nominated Ron Craig and Cheryl Stevenson as the Peacham Cemetery Sextons. Ring seconded. All in favor. Appointed.
  - d. Conservation Commission
    - i. Ring read a description of the powers and duties of the Conservation Commission.
    - ii. Dave Stauffer is stepping down from the Conservation Commission.

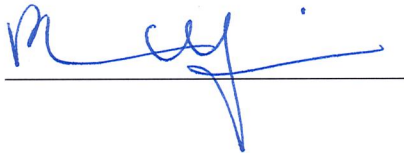
- iii. One of the members of the Conservation Commission should also be on the Farm Support Grant Committee.
  - iv. Craig nominated Dave Jacobs, Jeff Lane, David Magnus, Marilyn Magnus, Ron Miller, Neil Monteith, and Anna Rubin to the Conservation Commission. Ring seconded. All in favor. Appointed.
- e. Development Review Board
  - i. Nick Comerchi is stepping down from the Development Review Board.
  - ii. Ring nominated Matt Kempton, Greg Schoolcraft, Morris McCain, Rick Scholes, and Marilyn Magnus. Craig seconded. All in favor. Appointed.
- f. Energy Committee
  - i. Ring will confirm the terms for the current Energy Committee members with Jock Gill.
  - ii. Ring nominated Tom Bryer and Jock Gill to three year terms and the balance of the committee which includes Mary Daly, Dave Edwards, Dave Jacobs, Daniel O'Brien, Bruce Westcott, Bruce Courtot, Tom Galinat as alternate, and Morgan Gold as alternate. Craig seconded. All in favor. Appointed.
- g. Emergency Management Coordinator
  - i. Craig nominated Neil Monteith. Ring seconded. All in favor. Appointed.
- h. 911 Coordinator
  - i. Craig nominated Brian Barney. Ring seconded. All in favor. Appointed.
- i. Fence Viewers
  - i. Ring nominated Kathy Corcoran, Kalanani Gallas, Julie Lang, and Anna Rubin as Fence Viewers.
  - ii. Because there only need to be three Fence Viewers, Ring amended the motion to just nominate Kathy Corcoran, Kalanani Gallas, and Julie Lang as Fence Viewers. Craig seconded. All in favor. Appointed.
- j. Fire Chief
  - i. Craig nominated Jeff Berwick. Ring seconded. All in favor. Appointed.
- k. Fire Warden
  - i. Ring nominated Aaron Morton. Craig seconded. All in favor. Appointed.
- l. Green Up Chair
  - i. Craig nominated Rose Dedam. Ring seconded. All in favor. Appointed.
- m. Health Officer
  - i. Craig nominated Josh Kantrowitz and Mary Daly.
  - ii. Because there was a separate agenda item for the appointment of the Assistant Health Officer, Craig amended the motion to just nominate Josh Kantrowitz as Health Officer. Ring seconded. All in favor. Appointed.
- n. Assistant Health Officer
  - i. Craig nominated Mary Daly. Ring seconded. All in favor. Appointed.
- o. Inspector of Lumber, Shingles, and Wood
  - i. Craig nominated Tim Mckay. Ring seconded. All in favor. Appointed.
- p. Keeper of the Pound
  - i. Craig nominated Jo Guertin. Ring seconded.
  - ii. Heath nominated Peter Craig. Craig declined the nomination.
  - iii. All in favor of Jo Guertin as Keeper of the Pound. Appointed.
- q. Memorial Day Chair
  - i. Craig nominated Julie Hansen. Ring seconded. All in favor. Appointed.
- r. Northeast Kingdom Waste Management District Representative
  - i. Craig nominated Amber Lowell. Ring seconded. All in favor. Appointed.
- s. NVDA Representatives
  - i. Craig nominated Annette Lorraine and Jen Surat. Ring seconded. All in favor. Appointed.
- t. Planning Commission
  - i. Ring will confirm the terms for the current Planning Commission members with Jock Gill before the Selectboard makes appointments.
- u. Road Foreman
  - i. Craig nominated Jeremy Withers. Ring seconded. All in favor. Appointed.
- v. Selectboard Clerk
  - i. Craig nominated Rebecca Washington. Ring seconded. All in favor. Appointed.
- w. Service Officer
  - i. Discussion ensued on the statutory need for a Service Officer.
  - ii. Craig nominated Patty Strader. Ring seconded. All in favor. Appointed.
- x. Tree Board
  - i. Ring will contact Julie Lang for recommendations for new Tree Board members and to learn about term lengths.
- y. Tree Warden
  - i. Craig nominated Neil Monteith. Ring seconded. All in favor. Appointed.
- z. Weigher of Coal



- i. Ring nominated Dave Stauffer. Craig seconded. All in favor. Appointed.
  - aa. Zoning Administrator
    - i. Postponed to determine the term length of the Zoning Administrator.
- 8. Review of town policies
  - a. Purchasing Policy
    - i. The Selectboard will discuss the policy at the next meeting.
- 9. Old business
  - a. Town Hall renovation/Town Hall ADA improvements
    - i. No update
  - b. Town solar project
    - i. Heath is waiting on usage numbers from the organizations in town that are interested in joining the project.
  - c. Cemetery administration
    - i. No update.
- 10. Approve minutes
  - a. The Selectboard approved the February 19, 2020 minutes as written.
- 11. Review and approve bills
  - a. The Selectboard reviewed and approved bills.
- 12. Review correspondence
  - a. The Selectboard reviewed correspondence.
- 13. Adjourn
  - a. **Craig moved to adjourn. Ring seconded. All in favor. Meeting adjourned at 8:34pm.**

These minutes were approved as written by the Peacham Selectboard at their regular meeting on 3/18/2020.

Peacham Selectboard Clerk:

A handwritten signature in blue ink, appearing to be 'M. C. J.', is written over a horizontal line.