

**TOWN OF PEACHAM**  
**MINUTES OF THE SELECTBOARD MEETING**  
Wednesday, June 3, 2020  
APPROVED

Selectboard Members Present (all via phone/video conference): Mike Heath, Beatrice Ring, Peter Craig  
Public (all via phone/video conference): Road Foreman Jeremy Withers, Selectboard Clerk Rebecca Washington, Neil Monteith, Marit Danielson, Katelyn Langham, Gretchen Boswell, Ian Boswell, Tim Mckay, Ron Craig, David Jacobs, Rusty Barber

1. The meeting was called to order by Chair of the Selectboard Mike Heath at 6:31pm.
2. Additions to the agenda
  - a. 2020 Tax Anticipation Note
    - i. **P. Craig moved to adopt the Tax Anticipation Note. Ring seconded. Heath, Ring, and P. Craig in favor. So moved.**
    - ii. P. Craig and Ring will sign the TAN in the Town Office.
  - b. Executive session for personnel
    - i. Moved to agenda item 17.
  - c. Worcester Road
    - i. P. Craig and Withers met with Shane Stevenson to walk Worcester Road. Ken Danielson proposed that he hire Stevenson to put in a sloped vegetation buffer to protect the maple trees on Marit Danielson's side of the road and to move the road over toward Ken Danielson's side of the road. There would be no cost to the town.
    - ii. Heath would like to make sure that all the neighbors are okay with it.
      - a) P. Craig said that he talked to Alfred Dedam and that Dedam agreed to it.
    - iii. Since it was an addition to the agenda, the Selectboard will wait until the next Selectboard meeting to make a decision.
  - d. Cemetery Preservation Committee job descriptions
    - i. The Selectboard reviewed the new job descriptions that were drafted and approved by the Cemetery Preservation Committee.
    - ii. Since it was an addition to the agenda, the Selectboard will wait until the next Selectboard meeting to approve the job descriptions.
3. Highway Department update
  - a. The older 10-wheeler is back in service.
  - b. The church has concerns about water coming down the side of the road and dumping roadway material and water into the church driveway and parking lot.
    - i. R. Craig explained that, about three Selectboards ago, the town agreed to periodically go the length of the upper drive of the church with a grader to keep it formed so that the water stayed on the uphill side away from the building until it was north of the church and could cross the parking lot.
    - ii. Discussion ensued and Withers agreed to use the grader or backhoe to shape it up.
4. East Peacham Road bids
  - a. Three bids were opened and read aloud by Withers.
    - i. J. Hutchins Inc.
      - a) Grind: \$24,567
      - b) Shim and overlay: \$116,935
      - c) Grind plus shim and overlay: \$139,045.30
    - ii. Pike Industries Inc.
      - a) Grind: \$13,921.30
      - b) Shim and overlay: \$113,295
    - iii. Blacktop Paving
      - a) Grind: \$27,023.70
      - b) Shim and overlay: \$135,535.40
  - b. Discussion ensued.
  - c. Withers recommended going ahead and grinding the road and then waiting to see what happens with the paving grant that the town applied for.
  - d. Withers doesn't think that there's room in the budget to pay for the work and that the cost should come out of the Retreatment account.
  - e. **P. Craig moved to accept Pike Industries' bid to grind and reclaim the 6,700 feet of East Peacham Road from Ernie Shatney's to the East Peacham Baptist Church and to get on Pike's schedule as soon as possible. Ring seconded. Heath, Ring, and P. Craig in favor. So moved.**
  - f. P. Craig will sign the bid at the Town Garage.
5. Town Clerk update
  - a. Ring read Thomas Galinat's Town Clerk update.

- b. The Town Office remains closed to the public except by appointment. Washington has resumed coming into the office and Galinat and Washington are currently working split shifts.
  - c. Galinat would like to continue the project of rekeying the Town Office that was started back in February.
    - i. The Selectboard agreed.
  - d. Galinat would like to start calling painters to touch up the rough spots on Town Hall.
    - i. **Ring moved to have the Town Clerk begin the process of calling painters to touch up the rough spots on Town Hall. P. Craig seconded. Heath, Ring and P. Craig in favor. So moved.**
  - e. There are elections in August and November and Galinat would like the ADA access improvements to the gym to be timed around those events.
6. Covid-19 response update
- a. Monteith plans to update the Selectboard on the Covid-19 response finances at the next meeting.
7. LEMP-Neil Monteith
- a. Monteith sent the LEMP draft to the Selectboard, Withers, Fire Chief Jeff Berwick, and Erin Lane.
  - b. The plan is supposed to be updated and adopted by May 1st every year.
  - c. Discussion ensued on edits to the plan.
  - d. Monteith will make the discussed edits and bring the LEMP to the next Selectboard meeting for adoption.
8. Fall Fondo-Gretchen & Ian Boswell
- a. G. Bowell explained that she and I. Boswell wanted input from the town about moving forward with the 2020 Fall Fondo. They want to be responsible to the Peacham community as well as to the riders who are signed up.
  - b. Heath stated that the Fondo is a little different than an event like PAMfest in that it's a largely outdoor event.
  - c. Discussion ensued.
  - d. The conversation will continue at the next Selectboard meeting.
9. Paint Town Hall-Katelyn Langham
- a. The Selectboard's concern is that the work be done in a professional manner as well as having safety guidelines adhered to.
  - b. Langham explained that both she and her fiancé have professional experience and that they have scaffolding available.
  - c. They would like to touch up the white walls, the green trim, and the floor in front of the bleachers and by the entrance, as needed. Langham said that the bleachers looked good.
  - d. The Selectboard agreed that Langham could go ahead and paint the town gym.
  - e. Langham asked if the town would be willing to pay for the paint if the labor was donated.
    - i. Langham will estimate how much paint they'll need and how much it will cost.
    - ii. Heath will look at the budget with the Town Treasurer to see if there's money available.
10. Church septic system-Tim Mckay
- a. Mckay explained that the original site that was planned for the Children's Center leach field fell through and that they're looking for a new site.
  - b. They would like permission to dig test pits on the town land that the fire station is on to see if there's a feasible site there.
    - i. R. Craig disagreed with having a leach field put in on town property because of how it could limit the future of the property.
    - ii. Mckay agreed that it would not be his first option.
  - c. Other options were discussed, including tying in to the Town Hall leach field located on the school baseball field or tying in to the private, multi-user system located on the town soccer field.
  - d. Mckay will not dig test pits at this point but will look into tying in to one of the existing systems.
11. July 4th update
- a. Ring is meeting with North Star Fireworks at two potential sites.
  - b. The Outdoor Club is planning a children's bike parade around the green and there will also be a scavenger hunt.
  - c. The Fire Department is planning a "bang and clang" around town.
  - d. Discussion ensued on the date of the fireworks.
    - i. The fireworks are planned for July 3rd.
12. Personnel Policy update
- a. Heath sent Peacham's current Personnel Policy to Jill Muir at VLCT for help getting it aligned with VLCT's model policy.
13. Old business
- a. Public nuisance issue
    - i. There haven't been any complaints since the last meeting.



- b. Town Hall renovation/ADA improvements
    - i. The Selectboard would like to address all exterior work at the same time. The exterior work includes the ADA improvements to the gym, the driveway, the drainage, and the entrance to the building.
    - ii. Barber explained that either a general contractor could be hired to do the whole project or the project could be broken up between building construction and site work.
      - a) Barber and Jacobs recommended breaking the project up.
      - b) Discussion ensued on the two options.
      - c) Barber expressed concern about being able to get fixed prices for bids.
    - iii. Jacobs explained that there was a little bit of engineering that needed to be done for the site work and that grades needed to be taken.
      - a) Shane Stevenson has agreed to come shoot grades.
      - b) **P. Craig moved to have Shane Stevenson come do engineering not to exceed \$300 for engineering of grades and design.**
      - c) After discussion ensued, **P. Craig amended the motion and moved that Shane Stevenson be hired to shoot some grades with a price not to exceed \$300. Ring seconded. Heath, Ring, and P. Craig in favor. So moved.**
  - c. Town solar project
    - i. Heath stated that the solar array at the school is now online and that, for the town's solar project, he's still waiting on electric bills from a few organizations in town.
14. Approve minutes
- a. The acronym LEOP in section 5e of the May 20, 2020 minutes was changed to LEMP.
  - b. **P. Craig moved to approve the minutes of May 20, 2020 as amended. Ring seconded. Heath, Ring, and P. Craig in favor. So moved.**
15. Review and approve bills
- a. **P. Craig moved to approve the bills as sent. Ring seconded. Heath, Ring, and P. Craig in favor. So moved.**
  - b. P. Craig will go sign the warrants in the Town Office.
16. Review correspondence
- a. No correspondence present.
17. Executive session for personnel
- a. **P. Craig moved to enter executive session for personnel. Ring seconded. Heath, Ring, and P. Craig in favor. Executive session entered at 9:01pm.**
  - b. The Selectboard came out of executive session at 9:30pm.
  - c. No action taken.
18. Adjourn
- a. **P. Craig moved to adjourn. Ring seconded. Heath, Ring, and P. Craig in favor. So moved. Meeting adjourned at 9:31pm.**

These minutes were approved as written by the Peacham Selectboard at its regular meeting on 6/17/20.

Rebecca Washington, Selectboard Clerk

