

PROCEDURES TO BE USED AT PEACHAM TOWN GYM DURING THE COVID-19 PANDEMIC

Social distancing limits, spacing and capacity.

- Maintain **social distancing of at a minimum of 6'** at ALL times, more space depending on amount of activity and personal space is required.
- Face covering requirements should be determined by primary organizer of the activities taking place in the gym but it is now recommended by the state that "face coverings be worn by customers when entering and moving about the facility. Face covering required to be on their person at all times:"
- Rule of thumb: Capacity at any one event at the gym, (based on square footage), shall be no greater than **10- 15 individuals**
- Where appropriate, place removeable markings on the floor to indicate minimum 6' distance.
- Activities such as basketball are currently not permitted.
- No drop ins or walk ins are allowed. Individuals must be Vermont residents.

Sanitation/Cleaning, appropriate products

- **All participants should use sanitizer on hands when entering and departing the building.**
- Any equipment used for activities must be cleaned with sanitizer by primary organizer prior to **and** at close of each event. (door handles, railings etc).
- Clear signage should exist at all hand washing/hand sanitizing locations and product bottles must be properly labeled and in easy to use locations
- Any items brought to the activity (water bottles, towels, equipment, mats, foods etc) must be completely removed at end of activity. "Whatever you carried in, carry it out when you leave".
- The town is NOT responsible for any cleaning or sanitation of the gym. The room should be broom swept and surfaces sanitized after usage. A large broom, hand sanitizer, and room spray will be provided for participants.
- Please limit usage of bathrooms to emergencies only. And if used, please sanitize appropriately at end of activity.
- Because air ventilation is of primary concern, it is recommended that where possible windows and doors are open to allow for circulation. Be sure to close all doors and windows at end of activity

Access to Gym

- All primary organizers of events should ensure that they update the town calendar located on the Peacham Web Site (www.peacham.org). If unable to do this, the town clerk's office will be glad to enter the activities into the calendar. This will ensure that there is enough spacing between events and there is no double-booking.
- It is recommended that there be no more than one event scheduled per day. Two days is optimal to allow 'germs to die'.

- For regularly scheduled events (Tai Chi, Yoga) keys will be provided to the primary organizer. It is not to be shared or copied.
- For other activities (meetings, or one-time events), the key will be available at the Town Clerk's office and should be picked up during normal office hours (see peacham web site).
- When picking up the key, people will be asked to sign the Release of Liability
- Please ensure that all doors are locked at end of activities.
- If keys are not returned with 48 hours, the locks will be changed. So please try to get them back promptly.

Insurance and Release of Liability

- All participants must have some form of personal or commercial insurance provided by the primary organizer or by a family medical insurance plan
- Because of the highly contagious nature of COVID-19, all participants (or organizers of a group activity) must sign a Release of Liability form prior to any activity.
- Those individuals participating in a regular scheduled event who are NOT covered by the primary organizer's insurance policy, must do this only once at the beginning of the first event.
- For the purposes of contact tracing, it is recommended that there be a list of participants at each unique event.