

TOWN OF PEACHAM

MINUTES OF THE SELECTBOARD MEETING

Wednesday, March 3, 2021

APPROVED

Selectboard Members (all via phone/video conference): Beatrice Ring, Peter Craig, Richard Browne
Public (all via phone/video conference): Road Foreman Jeremy Withers, Selectboard Clerk Rebecca
Washington, Mark Elliot, John Reiss, Nancy Saidi, Ron Craig

1. The meeting was called to order by Beatrice Ring at 6:30pm.
2. Selectboard organization
 - a. Elect a Chair
 - i. Ring nominated P. Craig to be the Selectboard Chair.
 - ii. Discussion ensued on the tradition of the Selectboard member in the third year of his or her term serving as Chair.
 - iii. **P. Craig nominated Ring to be the Selectboard Chair for the ensuing year. Browne seconded. P. Craig and Browne in favor. Ring abstained. Majority in favor. So moved.**
 - b. Appoint a Selectboard Clerk
 - i. **P. Craig moved to appoint Rebecca Washington as Selectboard Clerk. Browne seconded. All in favor. So moved.**
 - c. Determine meeting rules
 - i. **Ring moved to use Robert's Rules of Order for Small Municipalities and continue the same processes used previously. P. Craig seconded. All in favor. So moved.**
 - d. Determine date and time of meeting
 - i. **Browne moved to meet at 6:30pm on the first and third Wednesday of each month. P. Craig seconded. All in favor. So moved.**
3. Additions to the agenda
 - a. Town Clerk term
 - i. R. Craig recommended extending the Town Clerk's term from a one-year term to a three-year term.
 - ii. P. Craig was in favor of the change and explained that the Barnet and Danville Town Clerks are on three-year terms.
 - iii. Browne suggested checking with VLCT about how to go about making that change.
 - iv. Ring will look into the process.
4. Highway Department update
 - a. Green Mountain Power would like to run underground power across Maple Tree Lane near the intersection of Maple Tree Lane and County Road.
 - i. Withers does not have an issue with it because the intersection is scheduled to be relocated this summer anyway.
 - ii. GMP is changing out some poles and would like to go underground to eliminate old poles.
 - iii. Withers offered to meet with the Selectboard at the site and will get more information from Kevin Matte at GMP, including a timeline of when it would be done.
 - b. Withers got rough shim and overlay prices from Pike.
 - i. A 2-inch shim and overlay on 5,500 feet of the main road from Willow Brook Road to the south side of the village would cost about \$100,000.
 - ii. A 2-inch shim and overlay on 2,300 feet of the road between the two speed radar posts on either side of the village would cost about \$50,000.
 - c. The paving grants are coming back into play and Withers will resubmit last year's grant application for the East Peacham Road paving project.
 - i. Withers will look into submitting an additional application for paving in the village.
5. Purchase of used chipper
 - a. Withers has gotten prices for one used and two new chippers to replace the town's 1989 Vermeer 8-inch disc chipper.
 - b. A 2018 Morbark 12-inch drum chipper from Essex Equipment costs \$27,250, a similar new Morbark chipper from Beauregard Equipment costs \$42,700, and a similar new Vermeer chipper from Vermeer costs between \$40,000-\$45,000.
 - c. Withers went to look at the used chipper and thinks it looks good.
 - d. P. Craig explained that the purchase of the chipper was scheduled for after the town approved the article to move \$40,000 of 2020's unexpended funds into the Road Capital Equipment Fund.
 - e. **P. Craig moved to purchase the 2018 wood chipper from Essex Equipment. Ring seconded. All in favor. So moved.**
 - f. Withers plans on selling the town's old chipper by putting it out to bid.
6. Town Clerk/Treasurer update
 - a. Highway cell phone use
 - i. Town Clerk/Treasurer not present.
7. Covid-19 response update
 - a. The Selectboard agreed to take this ongoing agenda item off of future agendas until needed.
 - b. The Selectboard plans to discuss the significant balance in the Covid-19 Relief Fund at a later time.
8. Revised Town Plan adoption

- a. **P. Craig moved to adopt the revised Town Plan. Ring seconded. P. Craig and Ring in favor. Browne abstained. Majority in favor. So moved.**
9. 2021 Selectboard appointments
 - a. Note: During discussions on the following appointments, the Selectboard agreed that many of the current one-year appointments are supposed to be three-year appointments. To get the appointments on three-year staggered terms, the Selectboard appointed one-year, two-year, and three-year terms within the committees that will all become three-year terms when reappointed. The committees that this applies to are the Appropriations Committee, the Cemetery Preservation Committee, the Conservation Commission, the Development Review Board, the Energy Committee, NVDA representatives, the Planning Commission, and the Tree Board.
 - b. Appropriations Committee
 - i. P. Craig moved to appoint David Edwards, Morgan Gold, and Geoffrey Sewake for the ensuing year for the Appropriations Committee.
 - ii. Discussion on staggered three-year term lengths ensued.
 - iii. Browne amended the motion and moved to appoint David Edwards to a three-year term, Morgan Gold to a two-year term, and Geoffrey Sewake to a one-year term on the Appropriations Committee. P. Craig seconded. All in favor. So moved.
 - c. Cemetery Preservation Committee
 - i. Browne moved to appoint Annette Lorraine and Becky Jensen to three-year terms, Sharon Jones and Jim Barlow to two-year terms, and Karen Lewis and Bob Morgan to one-year terms on the Cemetery Preservation Committee. P. Craig seconded. All in favor. So moved.
 - d. Conservation Commission
 - i. P. Craig moved to appoint Marilyn Magnus and David Magnus to three-year terms, Ron Miller and Jeff Lane to two-year terms, and Dave Stauffer to a one-year term, with Neil Monteith as an ex-officio member, on the Conservation Commission. Browne seconded. All in favor. So moved.
 - e. CUD Representatives
 - i. Ring moved to appoint Jock Gill to a one-year term and Jim Barlow as an alternate for a one-year term as CUD Representatives. Browne seconded. All in favor. So moved.
 - f. Development Review Board
 - i. Discussion ensued on whether or not Rusty Barber would like to be reappointed to the Development Review Board.
 - ii. Browne moved to appoint Richard Scholes and Morris McCain to three-year terms, and Marilyn Magnus and Matt Kempton to two-year terms on the Development Review Board. P. Craig seconded. All in favor. So moved.
 - a) The Selectboard plans on appointing the fifth member to a one-year term.
 - g. Energy Committee
 - i. Ring moved to appoint Bruce Westcott, Bruce Courtot, and David Jacobs to one-year terms, Daniel O'Brien and Allison Webster to three-year terms, and Morgan Gold and Thomas Galinat as alternates on the Energy Committee. P. Craig seconded. All in favor. So moved.
 - h. Emergency Management Coordinator
 - i. P. Craig moved to appoint Neil Monteith as the Emergency Management Coordinator. Browne seconded. All in favor. So moved.
 - i. 911 Coordinator
 - i. P. Craig moved to appoint Brian Barney as the 911 Coordinator. Browne seconded. All in favor. So moved.
 - j. Fence Viewers
 - i. Browne moved to appoint Julie Lang, Kalanani Gallas, and Kathy Corcoran as Fence Viewers. P. Craig seconded. All in favor. So moved.
 - k. Fire Chief
 - i. P. Craig moved to appoint Jeff Berwick as the Fire Chief for the ensuing year. Browne seconded. All in favor. So moved.
 - l. Fire Warden
 - i. No appointment made.
 - m. Green Up Chair
 - i. P. Craig moved to appoint Rose Dedam as Green Up Chair. Browne seconded. All in favor. So moved.
 - n. Health Officer
 - i. Following the Selectboard's recommendation, the Vermont Commissioner of Health recently appointed Josh Kantrowitz to a three-year term ending in 2024 as Peacham's Health Officer.
 - ii. The list of Selectboard appointments will need to be updated to reflect the end of his term.
 - o. Assistant Health Officer
 - i. P. Craig moved to appoint Mary Daly for a one-year term as the Assistant Health Officer.
 - ii. After reviewing the form that Daly filled out when she was originally appointed, P. Craig amended the motion and moved to appoint Mary Daly for a one-year term as the Deputy Health Officer. Ring seconded. All in favor. So moved.
 - iii. The list of Selectboard appointments will need to be updated to correct the job title.
 - p. Inspector of Lumber, Shingles, and Wood
 - i. Browne moved to appoint Tim Mckay as the Inspector of Lumber, Shingles, and Wood. P. Craig seconded. All in favor. So moved.
 - q. Keeper of the Pound

- i. No appointment made.
 - r. Memorial Day Chair
 - i. P. Craig moved to appoint Julie Hansen as the Memorial Day Chair. Browne seconded. All in favor. So moved.
 - s. NEKWMD Representative
 - i. P. Craig moved to appoint Amber Lowell as the NEKWMD Representative. Ring seconded. All in favor. So moved.
 - t. NVDA Representatives
 - i. P. Craig moved to appoint Bruce Maclean to a three-year term and Anna Rubin to a two-year term as the NVDA Representatives. Ring seconded. All in favor. So moved.
 - u. Planning Commission
 - i. Browne moved to appoint Anna Rubin to a three-year term and Tyler LaFontaine as an alternate on the Planning Commission. P. Craig seconded. All in favor. So moved.
 - v. Road Foreman
 - i. P. Craig moved to appoint Jeremy Withers to a three-year term as the Road Foreman. Ring seconded. All in favor. So moved.
 - w. Service Officer
 - i. P. Craig moved to appoint Patty Strader to a one-year term as the Service Officer. Browne seconded. All in favor. So moved.
 - x. Sexton
 - i. Browne moved to appoint Ron Craig to a one-year term as Sexton. Ring seconded. Browne and Ring in favor. P. Craig recused himself. Majority in favor. So moved.
 - y. Tree Board
 - i. P. Craig moved to appoint Laurie Kozar and Jeff Lane to three-year terms, Rodney Reis to a two-year term, and Cornelia Hasenfuss to a one-year term on the Tree Board. Browne seconded. All in favor. So moved.
 - z. Tree Warden
 - i. Ring moved to appoint Neil Monteith as the Tree Warden. P. Craig seconded. All in favor. So moved.
 - aa. Weigher of Coal
 - i. Ring moved to appoint Dave Stauffer as the Weigher of Coal. Browne seconded. All in favor. So moved.
 - bb. Zoning Administrator
 - i. P. Craig moved to appoint Bob Hansen to a one-year term as the Zoning Administrator
 - ii. After Washington pointed out that it was supposed to be a three-year term, P. Craig amended the motion and moved to appoint Bob Hansen to a three-year term as the Zoning Administrator. Browne seconded. All in favor. So moved.
 - cc. Discussion ensued on getting some of the newer residents involved in town committees.
10. Old business
- a. Church septic system
 - i. Ring and Town Clerk Thomas Galinat both spoke with the attorney reviewing the proposed Maintenance Agreement.
 - ii. Ring will follow up with the attorney for an update.
 - b. Town Hall renovation/ADA improvements
 - i. P. Craig will have the drawings at the March 17th Selectboard meeting.
 - ii. The drawings will include an extension of the roof that currently covers the postal employee parking area and a covered walkway.
 - c. Keeper of the Pound search
 - i. No update.
11. Approve minutes
- a. **P. Craig moved to approve the minutes of February 17, 2021 as provided by Rebecca Washington. Ring seconded. P. Craig and Ring in favor. Browne abstained. Majority in favor. So moved.**
12. Review and approve bills
- a. **P. Craig moved to pay all the bills. Ring seconded. All in favor. So moved.**
 - b. Browne will sign the warrants in the Town Clerk's Office.
13. Review correspondence
- a. No correspondence present.
 - b. Reiss asked if there was any email correspondence.
 - i. No email correspondence present.
14. Adjourn
- a. **P. Craig moved to adjourn. Browne seconded. All in favor. Meeting adjourned at 7:45pm.**

These minutes were approved as written by the Peacham Selectboard at its regular meeting on 3/17/21.

Rebecca Washington, Selectboard Clerk

