

Peacham ARPA Committee Meeting
June 6, 2022, 3:00 PM (via zoom)

In Attendance: Beatrice Ring, Gillian Sewake, Allie Webster, Richard Browne

Members of the Public: None

MINUTES

1. Call to order – 3:03pm
2. Additions to the agenda - none
3. Approval of previous meeting minutes - Gillian moves to approve the minutes, Beatrice seconds. Unanimous approval.
4. Public Comment - none
5. Review ARPA communications strategy & ARPA Committee final report (due to SB on 7/1)

Discussion of communications strategy. Specific suggestions:

- The report will be prepared and delivered to the selectboard by June 10.
- The ARPA committee will be available to discuss the recommendations on Wednesday, July 20.
- Notification (via email/letter) to all points of contact about the timeline of the report delivery on June 10.
- Discussion of how best to notify points of contact of the committee's recommendations for additional sources of funds to supplement ARPA monies, or to collaborate. Decision was to refrain from specific discussions, in favor of allowing the selectboard to weigh recommendations first.
- Gillian will continue to work on a communications checklist to let the public know about the announcement of the recommendations.
- Beatrice will continue to work on the notification letter to points of contact.

Allie presented the draft report to the committee for comment. Specific recommendations included:

- Emphasize the full [proposal tracking spreadsheet](#), with full details about suggested additional funding sources and the projects that did not receive a recommendation for funding.

6. Adjournment – 3:46pm