TOWN OF PEACHAM

Selectboard Meeting

Wednesday, July 20th, 2022 at 7:00pm

Location: Hybrid Meeting held at the Peacham Library Community Room and via zoom

Attendance: Peter Craig, Selectboard Chair, Richard Browne, Selectboard, Alfred Dedam, Selectboard, Jeremy Withers, Road Foreman, Thomas Galinat, Town Clerk, John Reiss, Dave Stauffer, Janie Carle, Ron Craig, Harry Vann, Jock Gill

MINUTES

1. Call to order by Chair Peter Craig at 7:01pm
2. Additions to the agenda
	1. Solar Array approval
		1. **Richard Browne moved to sign the solar array agreement, there was no second or vote. Conversation following the motion requesting the clerk to prepare the document for signatures and its history of prior approval by the Chair, this may have implied the intention of the board.**
	2. Executive Session for a Legal Matter in at 8:20
		1. **Richard Browned moved to enter executive session for a legal matter at 8:10pm, seconded by Alfred Dedam, all in favor, so moved.** The board came out of executive session at 8:20pm. **No action taken.**
	3. Executive Session for Personnel
		1. **Richard Browned moved to enter executive session for personnel at 8:22pm, seconded by Alfred Dedam, all in favor, so moved.** The board came out of executive session at 8:28pm. **No action taken.**
	4. Conservation Commission Appointment
		1. **Richard Browne moved to appoint Neil Monteith to the Conservation Commission, seconded by Alfred Dedam, all in favor, so moved.**
	5. August 3rd location
		1. The board discussed moving the meeting to the Gym due to a conflict with the library. The board will meet on August 3rd in the gym at 7pm.
3. Highway Department update
	1. Jeremy Withers thanked the Town of Peacham for the July 4th Tractor Parade. Maple Tree-County Road intersection is complete. Withers spoke on the Stop Sign in South Peacham, he asked that a public posting make this traffic change well known. Withers stated it was time to get started on replacing our leased plow truck. Peter Craig asked Withers to consider other brands if the truck could be replaced sooner. Withers approached the board about purchasing a roadside mower with the Town of Danville to share the cost and use. No decision. Withers stated the fuel is going to be over budget, gravel is at budget, likely to go over.
	2. Road Side Invasives
		1. Dave Stauffer spoke on spreading invasive with a brush hog type mower vs a sickle bar mower. Alfred Dedam stated he did speak with the road side mowing contractor. The board will continue to look into this.
4. Town Clerk/Treasurer update
	1. Thomas Galinat spoke that the Town Office has been chaotic with both employees being out at various times with Covid in their families and personal medical issues. The office is prepping for the August Primary and moving forward with Land Record digitization. The Office will be closed from 7/25-8/1 for digitization and land records will not be available until August 8th. Tax bills will be mailed on August 1st.
	2. Tax Rate approval
		1. Galinat stated the tax rate is going down this year but cautioned that the State’s freeze on the cost per student penalty and the savings from unexpended funds from last year will likely lead to increases next year. **Richard Browne moved to approved the 2022 tax rate, seconded by Alfred Dedam, all in favor, so moved.**
5. Liquor Permit Process
	1. Richard Browne spoke asking that the board be informed of liquor licenses but would like the Town Clerk to approve for all one day events.
6. Ash Tree Marking letter
	1. Richard Browne stated the current version is good to send out. The board asked the clerk to post this letter on website and to send a copy out with tax bills.
		1. **Richard Browne moved to approve the letter, Alfred Dedam seconded, all in favor so moved.**
7. LEMP edits and readoption
	1. **Richard Browne moved to edit the document that Neil Monteith be referenced as the EMD throughout the document, seconded by Alfred Dedam, all in favor, so moved.**
8. CUD amended contract approval
	1. **Richard Browne moved to approve the amended contract, Alfred Dedam seconded, all in favor, so moved.**
9. Personnel Policy
	1. **Richard Browned moved to approve the personnel policy as presented with the correct adoption date, seconded by Alfred Dedam, Richard Browne amended the motion to “adopt” the personnel policy, seconded by Alfred Dedam, all in favor, so moved.**
10. Approve minutes
11. June 15, 2022
	1. **Richard Browne moved to approve the minutes as presented, Alfred Dedam seconded, all in favor, so moved.**
12. July 6, 2022
	1. These minutes were incomplete. The attendees were: Alfred Dedam, Peter Craig, Richard Browne, Jeremey Withers, and John Reis. **Richard Browned moved to amend the minutes to include the attendees, seconded by Alfred Dedam, all in favor, so moved.**
13. Review and approve bills
	1. **Richard Browne moved to approve the 5 payrolls and 3 AP’s as presented, seconded by Alfred Dedam, all in favor, so moved.**
14. Review correspondence
	1. A email from John Reiss was briefly discussed regarding the minutes from July 6th..
15. Adjourn
	1. **Richard Browne moved to adjourn, Alfred Dedam seconded, all in favor, so moved, meeting adjourned at 8:29pm**

Documents provided to the Selectboard and documents discussed at this meeting are available by request to the Town Office. A copy of the recording and the chat box are available by request to the Town Office.

These minutes are unapproved

Thomas Galinat