

TOWN OF PEACHAM
Selectboard Meeting
Wednesday, December 21st, 2022 at 7:00pm
Hybrid meeting in Peacham Library Community Room and via Zoom

Attendance: Richard Browne, Selectboard, Peter Craig, Selectboard, Alfred Dedam, Select Board, Thomas Galinat, Town Clerk, Jeremy Withers, Road Foreman. Via Zoom: Harry Vann, Ron Craig

Minutes

1. Call to order by Peter Craig at 7:00pm.
2. Richard Browne announces new procedure for in-person attendees to sign in
3. Additions to the agenda
 - a. Cemetery Deed
 - i. **Richard Browne moved to approve and sign the deed, seconded by Alfred Dedam, all in favor, so moved.**
 - b. Stump dump permit
 - i. **Richard moved to have Peter Craig sign application, seconded by Alfred Dedam, all in favor, so moved.**
 - ii. Copy must be maintained with town records.
 - c. End of Year Bonuses
 - i. **Richard Browne moved to provide \$250 year-end bonuses to six town employees, seconded by Alfred Dedam, all in favor, so moved.**
4. Highway Department update
 - a. Jeremy Withers reported getting through big snow event despite being down a man.
 - b. All equipment up and running and ready for next event. Back to full crew.
 - c. Jeremy raised question about personnel policy being finalized. Jeremy wants to go over it with crew, then all members need to sign it. Peter Craig said he would get 4 copies over to Jeremy.
 - d. Alfred Dedam asked about the end of the truck lease. Discussion about leasing or buying truck. Agreement to reach out to Dan from Allegiance, the truck salesman.
 - e. Selectboard commented on the high quality of Highway Department work.
5. Town Clerk/Treasurer update
 - a. Thomas Galinat said he has no updates; just working on budget.
 - b. Peter got phone call from Bret in regards to Town Hall deep clean. Can squeeze us in to do the downstairs next Thursday, December 29th, and the upstairs on December 31st. Pickleball people can do painting starting after the deep clean. Richard asked Harry Vann to meet with him and Rachael Moragues regarding the painting. Harry asked if the town would pay for the paint that has already been purchased. Richard confirmed the town would pay for paint and supplies. Tom confirmed the reimbursement ok.
 - c. Richard announced that keypad has been installed in the gym door.
6. 2023 budget/current year status
 - a. Richard asked Tom for clarification about inclusion of projection of transfer station revenue in calculations.
 - b. Richard commented that proposed budget shows no addition to working capital fund or the capital building fund.

- c. Richard asked about restricted money credited versus capital building fund. Tom requested reviewing the budget line by line to facilitate the discussion.
 - d. Richard asked for clarification about the total town budget in relationship to last year's.
 - e. Line by line discussion of budget
 - i. Need a final quote from Steve Engles for signage.
 - ii. Delinquent taxes received affects next year's budget.
 - iii. Anything done to post office will affect next year's budget
 - iv. July 4th Gala account is negative. Discussion of whether committee fund can raise difference or if town has to pay.
 - v. Discussion of extra stipends for town crew, town clerk, and assistant town clerk, transfer station attendant, and listers. Tom Galinat confirmed that the selectboard clerk payment is a stipend, but it can be paid at different intervals.
 - vi. Discussion of general legal expense fund verses Zoning fund.
 - vii. Discussion of Tree Board's needs considering ash issue. Estimated \$1000
 - viii. Discussion to leave \$2000 in the town budget for town meeting in case Covid continues to be an issue and alternative methods are necessary.
 - ix. IT budget will increase due to new insurance security requirements.
 - x. Discussion of Capital fund.
 - xi. Discussion of town crew salaries being fair. Agreed to look into current state average and make sure they are being paid fairly.
 - xii. New grater tires will increase equipment/repair/supplies budget because they are about \$1900 a piece. Tom suggested adding \$500 to the capital reserves fund on a yearly basis to even out the tire budget rather than a budget spike every 5 years.
 - xiii. Discussion about retreatment fund and payment process.
 - xiv. Discussion of transfer station costs and fire chief budget.
 - xv. Discussion of budget of trees in cemetery and fence repairs.
- 7. Special Meeting to discuss budget finalizations scheduled for December 30th at 8:00am.**
8. No public comment
9. Approve minutes
- a. **Alfred moved to approve minutes from December 7, 2022, Richard seconded it, all in favor, so moved.**
10. Review and approve bills
- a. Richard noted that the gym keypad has been installed, so keys will be need to be collected.
 - b. **Richard moved to approve bills as presented, seconded by Alfred, all in favor, so moved.**
11. Review correspondence
- a. Moving forward with clothing recycling discussion.
 - b. Tom noted that a new computer for Anna Carvalho, Selectboard clerk, will arrive on Friday.
12. Richard moves to adjourn at 09:10pm, seconded by Alfred, all in favor, so moved.

Documents provided to the Selectboard and discussed at this meeting are available by request to the Town Office