

TOWN OF PEACHAM  
Selectboard Meeting  
Wednesday, January 18<sup>th</sup>, 2023 at 7:00pm  
Hybrid meeting in Peacham Library Community Room and via Zoom

Attendance: Richard Browne, Selectboard, Peter Craig, Selectboard, Alfred Dedam, Select Board, Jeremy Withers, Road Foreman. Via Zoom: Thomas Galinat, Town Clerk, Dave Stauffer, Tim McKay, Mark Clough

Minutes

1. Call to order by Peter Craig at 6:59pm.
2. Additions to the agenda
  - a. Winter Carnival
    - i. Scheduled for February 17<sup>th</sup> and 18<sup>th</sup>. Alfred will correspond with Dina Danielson about any needs.
  - b. Executive session for personnel
3. Highway Department update from Jeremy Withers, Road Foreman
  - a. Replenished gravel
  - b. Maintaining equipment
  - c. Needs to order the 6 grater tires. Expected price was \$1900 each, but actual price is \$2300 each. Discussion that planned budget should be able to absorb the difference.
  - d. Asked for advice from Selectboard about maintaining church parking lot. Discussion about clarifying who is responsible for plowing, what the past trade agreements were, and who is affected. Selectboard will reach out to parties to clarify.
4. Town Clerk/Treasurer update from Thomas Galinat, Town Clerk
  - a. Treasurer numbers are finalized, onto new budget year.
  - b. Has been working on creating new financial templates.
  - c. Town Clerk office has been focused on the Town Report.
  - d. Confirmed that the transfer station attendant cost of living increase was already included in final budget.
  - e. Regarding putting ARPA funds into a reserve to alleviate financial timeline constraints: obligation deadline is December 31<sup>th</sup>, 2024, and funds must be used by December 31<sup>st</sup>, 2026. This timeline allows for two town meetings before obligation deadline. Suggested using ARPA funds for payroll and health insurance for highway department. Offset would create a surplus which could be transferred to a reserve fund.
5. Town Meeting Warning
  - a. Appropriations process needs to be updated for next year.
  - b. Discussion about logistics of getting warning out as soon as possible.
  - c. Mark Clough requested and received confirmation that Town Meeting is expected to be live.
6. Approve minutes
  - a. **Alfred moved to approve minutes from January 4<sup>th</sup>, 2023, seconded by Richard, all in favor, so moved.**
7. Review and approve bills
  - a. Portable toilet bill has gone up
  - b. Gym work close to being finished.

8. Review correspondence
  - a. Allie Webster asked about putting PCH meeting information onto town website.  
Discussion about creating a PCH website which would be linked to the town website.
  - b. Peter announced that the Selectboard and Peacham Community Housing have been in conversation about the town purchasing the green which is a total of 0.67 acres.
9. **Richard moves to enter executive session to discuss personnel at 7:42, seconded by Alfred.**  
Out of executive session at 8:05pm.
10. Richard moves to adjourn at 8:05pm, seconded by Alfred, all in favor, so moved.

Documents provided to the Selectboard and discussed at this meeting are available by request to the Town Office