

Town of Peacham
PO Box 244
Peacham, Vermont 05862

2023 Mowing Season - Request for Bids

Project:

The Town of Peacham is accepting bids for mowing of town properties for the 2023 mowing season.

Contact information:

Send questions to Selectboard Chair Richard Browne at richard.browne@peacham.org

Request sent:

April 6, 2023

Proposal due date:

Sealed bid proposals are due in the Peacham Town Clerk's Office by 12:00 pm on April 19, 2023. Bids should be in paper format and either hand delivered to the Town Clerk's Office, 79 Church Street, Peacham, Vermont, or mailed to Peacham Selectboard, PO Box 244, Peacham, VT 05862. Envelopes should be marked as "**2023 Mowing Season Bid**".

Sealed bids will be opened at the regular Selectboard meeting held on April 19, 2023 at 6:30 pm in the Peacham Library Community Room. Instructions on attending this meeting remotely will be included on the meeting agenda, which will be posted on www.peacham.org/selectboard.

Scope of Work:

Mowing, trimming, raking, and brush removal on a weekly basis or as needed. The Town reserves the right to request additional mowing before Town-sponsored events.

Properties to be maintained include:

1. Town Hall
2. Fire Station
3. Monument
4. Three triangles
5. Town Garage
6. Transfer Station
7. Soccer Field
8. Ewell's Mill Historic Park
9. Main Cemetery

10. Old Cemetery
11. Peacham-Groton Cemetery
12. Library (to be billed separately)
13. Village Green (to be billed separately)

Time Frame:

Mowing shall begin no earlier than May 1, 2023 and be completed by October 31, 2023.

Criteria for bid selection:

The Selectboard reserves the right at its sole discretion to reject any and all bids, wholly or in part, to waive any informalities or any irregularities therein, to accept any bid even though it may not be the lowest bid, to call for rebids, to negotiate with any bidder, and to make an award which in its sole and absolute judgment will best serve the Town's interest. The selectboard reserves the right to investigate the financial responsibility or other qualifications of any bidder to determine his or her ability to assure service throughout the term of the contract. In evaluating bids, the Selectboard shall consider the following:

1. Price
2. Bidder's ability to perform within the specified time limits.
3. Bidder's experience and reputation, including past performance for the Town.
4. Quality of the materials and services specified in the bid.
5. Bidder's ability to meet other terms and conditions, including insurance and bond requirements.
6. Bidder's financial responsibility.
7. Bidder's availability to provide future service, maintenance, and support.
8. Nature and size of bidder.
9. Any other factors that the Selectboard determines are relevant and appropriate in connection with a given project or service.

Insurance requirements:

The awarded contractor shall maintain Commercial General Liability Insurance with a limit of not less than \$1,000,000 per occurrence and General Aggregate coverage of at least \$2,000,000. The contractor shall maintain automobile liability coverage with a combined single limit of at least \$1,000,000.

The contractor shall provide Workers Compensation coverage information if available.

Additional conditions:

Prior to starting any work, the contractor shall provide the Town with a certificate of insurance with the Town of Peacham named as an additional insured, a W-9 and a non-employee work agreement.

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 Bid Response Form
 Due: 12:00 pm, April 19, 2023

Bidder Name:

Phone #:

Email Address:

Address:

Location	Bid Amount
Town Hall	\$
Fire Station	Included above
Monument	Included above
Three triangles	Included above
Town Garage	Included above
Transfer Station	Included above
Soccer Field	Included above
Ewell's Mill Historic Site	Included above
Main Cemetery	Included above
Old Cemetery	Included above
Peacham-Groton Cemetery	Included above
Library	\$
Village Green	\$

The bid amount shall include mowing, trimming, raking, and brush removal as outlined in the request for bids. The undersigned, having familiarized himself/herself with the properties listed above, hereby proposes to furnish all labor, equipment, and ancillary services required to perform the mowing work according to the request for bids.

Signature of Bidder:

Date:
