

TOWN OF PEACHAM
Friday, December 29, 2023 at 1:00pm
Selectboard Special Meeting
In-person meeting at the Town Offices

Attendance

In-person: Richard Browne, Selectboard, Peter Craig, Selectboard, Alfred Dedam, Select Board, Jeremy Withers, Road Foreman, Rebecca Washington, Town Clerk/Treasurer

Minutes

1. Call to order by Richard at 01:00pm, Friday, December 29, 2023.
2. Additions to the agenda
 - a. Executive Session to discuss personnel.
 - i. **Peter moved to enter executive session for personnel, seconded by Alfred all in favor, so moved.**
 - ii. Came out of executive session at 01:07pm, no action taken.
 - iii. **Peter moved to approve the pay increases for town employees as presented, seconded by Alfred, all in favor, so moved.**
 - b. Approving bills
 - i. **Peter moved to approve all bills as presented by the Treasurer, seconded by Alfred, all in favor, so moved.**
 - c. Approving minutes
 - i. **Alfred moved to approve the minutes from December 20th, 2023, seconded by Peter, all in favor, so moved.**
3. Finalize budget
 - a. Budget Status Report
 - i. There is a large 2023 surplus because of the change in truck payments.
 1. **Peter moved to put the unexpended funds that were allotted for the Highway Department back into the Highway Department fund capital equipment fund, seconded by Alfred, all in favor, so moved.**
 2. This decision eliminates the need for the warning for taxes to be raised to pay for the new pickup truck.
 - b. 2024 Budget
 - i. Renovation funding
 1. Richard spoke with NVDA to gather information about grant assistance for the project. They can help with the grant writing. The first step would be a permit review, which Richard did, which confirms which permits we would need. They confirmed that requesting a bond is a legitimate way to fund the project. An environmental review will be needed.
 2. For budget purposes, the bond request will be for the portion of the renovation that the ARPA funds and the Capital Building fund do not cover, with the intention to pay it back with grants as they come in.
 - ii. The budget for the transfer station revenues will increase by 10%, but final transfer station prices will be determined in the first meeting in January.

- iii. Hazard Mitigation Plan funding town match will be included in the budget, though formal grant agreement is still pending.
 - iv. Jeremy provided some specifics for places he can cut his budget. Discussion of payroll, chloride, salt and brine, and guardrails.
 - v. **Peter moved to approve the budget as changed and presented, seconded by Alfred, all in favor, so moved.**
4. Peter moves to adjourn at 1:42pm, seconded by Alfred, all in favor, so moved.

Documents provided to the Selectboard and discussed at this meeting are available by request to the Town Office.