
Municipal Adoption

Regional Emergency Management Committee Voting Members

Emergency services representative name: Neil Monteith

Emergency services representative email: nwmonty53@gmail.com

EMD or designee name: Robert Starbuck

EMD or designee primary email: rbsbuck@gmail.com

1st Point of Contact

Title: Emergency Management Director

Name: Robert Starbuck

Primary phone: 802-355 2833

Alternate phone:

Primary email: rbsbuck@gmail.com

Public
contact: peachamemc@peacham.org

2nd Point of Contact

Title: Fire Chief

Name: Jeff Berwick

Primary phone: 802-274-1388

Alternate phone:

Primary
email: insure@berwickagency.com

3rd Point of Contact

Title: Selectboard

Name: Alfred Dedam

Primary phone: 802-592-3068

Alternate phone: 802-281-9592

Primary
email: alfred.dedam@peacham.org

Plan Adoption

"I hereby certify that the LEMP meets Vermont National Incident Management System (NIMS) requirements and current LEMP Implementation Guidance."

Name of the person certifying NIMS compliance: Neil Monteith

NIMS adoption date: 6/16/2013

"I hereby attest that the municipality has adopted NIMS and the LEMP at a warned public meeting."

Plan adopter name: Alfred Dedam

Plan adopted date: 05/21/2025

Local Emergency Management Plan

Emergency management planners: Robert Starbuck, Emergency Management Director.

Selectboard Members

Jeff Berwick, Fire Chief

Jeremy Withers, Highway Department

Neil Monteith, Emergency Management Coordinator

Rebecca Washington, Town Clerk/Treasurer

Emergency Operations Center (EOC) Positions

The EOC is an organization that coordinates information, support, and response across the municipality for Incident Commanders and town officials. Its main functions are to maintain situational awareness for municipal leaders, coordinate resource and information requests, and provide public information

Which municipal position(s) can activate the EOC?: Emergency Management Director

Preferred EOC positions and duties: EOC Director

- Supervises and directs all EOC activities coordinating municipal support and response.

Public Information Officer

- Coordinates all messaging with Incident Commander(s)
- Produces and posts public information and press releases
- Monitors public media for useful information and to correct inaccurate reports

Admin

Potential EOC staff members: Town Employees / Officials

Robert Starbuck, EMD - Any

Neil Monteith, EMC -Any

Rebecca Washington Town Clerk – Admin, Logistics, Communications

Jen Surat, Assistant Town Clerk – Admin, Logistics, Communications

Selectboard Member – PIO

Volunteer Staff

Erin Lane - Any

Terry Miller – PIO

- Maintains operations log

- Supports incident commanders in documenting expenses for reimbursement
- Situational Awareness

- Updates status board and map

- Tracks and answers any Requests For Information (RFI) from Incident Commander(s) and town officials
- Logistics Support

- Tracks and coordinates fulfillment of any Requests For Support (RFS) from Incident Commander(s)

- Provides resources for the EOC itself (e.g. coffee, food, sleeping areas, batteries, fuel for generator, ...)
- Communications Support

- Staffs phones and radio

Primary Emergency Operations Center (EOC)

Primary EOC location name: Peacham Fire Department

Primary EOC address: 64 Mack Mountain Road, Peacham VT

Primary EOC phone: 802-592-3392

Primary EOC resources & information: Mobile Service available: is good.

EOC risk factors: None

Facility Contact: Fire Chief, Jeff Berwick or EMD Robert Starbuck, EMC, Neil Monteith, Assistant Chief, Chip Deasy

Access: Pass code with any Fire Department Member

Internet: Consolidated Communications, Wi-Fi always on; Password at EOC console 2nd floor of fire station

Base Radio at location.

Backup power/instructions: automatic propane generator, fuel for ~40 hours

Generator: Yes

Internet: Yes

Phone line: Yes

Computers: Yes

Copy machine: Yes

Projector or large screen: Yes

Food prep:

Alternate Emergency Operations Center (EOC)

Alternate EOC location name: Peacham Town Office

Alternate EOC address: 79 Church Street, Peacham VT

Alternate EOC phone: 802-592-3218

Alternate EOC Resources & Information: Mobile service available: Spotty

EOC risk factors: None

Facility Contact: Town Clerk, Assistant Town Clerk

Access: Keys and entrance instructions through Town Clerk or Assistant Town Clerk

Internet: Wi-Fi, need password from Town Clerk or Asst. Town Clerk.

Equipment needed (where it is / who has it):

Portable Radio or Mobile in Vehicle. Will need portable radio or vehicle with mobile radio from Fire Department. EMD has a portable radio/Backup power: None

Generator:

Internet: Yes

Phone line: Yes

Computers: Yes

Copy machine: Yes

Projector or large screen:

Food prep:

Fire station is preferred location due to backup generator, base radio, and food prep. Town hall backup location does not have back up power or good radio communications.

Resources

The town is responsible for ensuring that people listed below are aware of these spending limits and follow them.

Who is authorized to make emergency purchases and what are their spending limits?: EOC Director/ EMD-\$5,000 emergency spending authority.

Fire Chief/IC has spending through fire department.

Road Foreman has spending authority for repairs to town infrastructure.

Town or city owned resources: To include but not limited to Fire Department, Town Highway Department, and Town Clerks Office.

Businesses with standing municipal contracts: Equipment, gravel, trucking:

Kirk Fenoff Excavating, Danville 802-684-3353

Daryl Matthews Excavating, Waterford 802-748-3703

Shane Stevenson, Barnet 802-633-3611

Emerson & Sons Logging, LLC. Groton, 802 274 4039

Other local resources: Andy Cochran – Earth and logging equipment 802-684-9098

Alan Thresher – Small equipment 802-592-3160

State support that is usually at no cost to the municipality:

- Vermont Hazardous Material (HAZMAT) Response Team (VHMRT)
- Vermont Urban Search and Rescue (USAR, VT-TF1)
- Vermont State Police Special Teams
- Swiftwater rescue teams (both local and VT-TF1)
- Subject matter expertise from state government agency or federal response agency

State support and resources the municipality will normally eventually have to pay for:

- Supplies and equipment
- VTrans equipment and personnel
- Vermont National Guard support

The state emergency operations center (SEOC, 800-347-0488) will help coordinate any state support teams or other external resources that local responders may need.

NIMS Typed Resources

Information about the NIMS Typed resources can be found at: <https://rtit.preptoolkit.fema.gov>

Additional resource information is available on the FEMA Reimbursable Equipment List: <https://www.fema.gov/assistance/public/schedule-equipment-rates>

Type	I	II	III	IV	Other
Critical Incident Stress Management Team	0	N/A	N/A	N/A	0
Mobile Communications Center	0	0	0	0	0
Mobile Communications Unit	0	0	N/A	N/A	0
Water Pump, Wastewater	0	0	0	0	0
Water Pump, Water Distribution	0	0	0	0	0
Water Pumps, De-Watering	0	0	0		0
Water Pumps, Drinking Water Supply - Auxiliary Pump	0	0	0	0	0
Water Truck	0	0	0	N/A	1

Type 1 water tanker is also capable of pumping.
Water truck other can provide non potable water for washing down roads. Capable of pumping.

Public Information and Warning

During a significant emergency, the emergency operations center (EOC) and incident command posts (ICPs) will coordinate and manage public information, both by producing accurate, timely reports and by tracking what is publicly reported to minimize confusion and help ensure a positive public response.

Vermont Emergency Management (1-800-347-0488) can send VT-Alert messages on behalf of your community if you are unable to send them on your own.

Many communities have individuals who need translation services, are deaf or hard of hearing, or blind or visually impaired. Municipalities may use, at their own expense, statewide translation contracts on the [Buildings and General Services website](#) to meet these needs. Please consider what those needs may be, and how those needs can be met.

Local VT-Alert managers and managers of other notification systems: Emergency Notifications. The VT-Alert notification system can send phone messages to all landlines in an area, and phone calls, text messages, and emails to people who have registered for them. The Fire Chief Jeff Berwick, Assistant Fire Chief Chip Deasy, EMD Robert Starbuck, EMC Neil Monteith are able to use VT-Alert directly to send emergency safety messages to the town. To send a notification, pass the message and target area to the State Emergency Operations Center (800-347-0488).

Important local websites & social media channels: Town Website (Peacham.org),
Peacham Emergency Mgmt Facebook page,
Peacham Town Clerk Facebook Page,
For the Love of Peacham Facebook Page, not part of town but can use to send information.
Front Porch Forum Post

Local newspaper, radio, TV: Vermont Local TV stations
Local Radio Stations
Caledonian Record Newspaper

Public notice locations (3 minimum): 1-Town Office,
2-Transfer Station,
3-Peacham Library
4-EOC/Fire Department

Vermont 2-1-1 is a United Ways of Vermont system that provides 24x7x365 information and referral services in cooperation with many state and local government and community-based entities. 2-1-1 collects and maintains a database of local resource information and is available to take calls from the general public to inform and instruct them in relation to emergency events, and to refer them to the appropriate response and recovery resource, if necessary. Dial 211 or (802) 652-4636.

Organizations and Communities Requiring Additional Coordination

This is the list of organizations that need extra communication and coordination from the local emergency operations center before, during, and after an emergency. This list should include all organizations the town needs to have enhanced communication with, including schools, daycares, nursing homes, organizations serving speakers of languages other than English, organizations serving new Americans, mobile home parks, dams, facilities in hazardous areas, and communities that may need additional coordination. Individuals that need extra communication and coordination can be accessed through [Citizen Assistance Registration for Emergencies \(CARE\)](#). If necessary, the EOC may contact organizations and facilities, below, that serve vulnerable populations to identify residents who are at risk based on the emergency. If there are residents at risk or in danger, the EOC should monitor their status and if required coordinate support for them until their situation stabilizes. Please ensure these contacts have updated EMD contact information.

Organization or community, contact information, and notes: -CARE (Citizens Assistance Registry for Emergencies) Program.
-Peacham Fire/EMS
-Peacham Senior Housing
-AWIP volunteer group. Aging Well In Peacham neighborhood group.
-Green Mountain Power (GMP) – maintains Critical Care Customers List.
-CCSJ Peacham Preschool - 802 592 3513
-Peacham Afterschool Learning (PAL) - 802 473- 2772
-Peacham Children's Academy - 802 472 2772

Shelters

During some emergencies, the EOC will monitor or coordinate support for individuals who are displaced. When multiple locations are available, shelters should be selected based on how individuals can access that location during a variety of disasters, how food and other resources can be provided at that location, and which services (food, generator, etc.) are available on site or within close proximity.

Spontaneous sheltering

Determine the approximate number of people who need sheltering. Call the state EOC or VEM watch officer at 800-347-0488 and request support. This support may be in the form of a regional shelter. Track the status of residents who need shelter until their situation stabilizes.

Primary shelter

Primary shelter location name: Peacham School

Primary shelter address: 340 Bayley Hazen Road, Peacham VT

Primary shelter facility contacts and phone numbers:

Primary shelter manager contacts and phone number: Manager: Principal, To Be Announced,
• Phone: 802-592-3513 School,

Primary shelter staff requirements: 2 + people

Warming center?: Yes

Cooling center?:

Open overnight?:

Food preparation available?: Yes

Showers available?:

Generator available?:

Pets allowed?:

Primary shelter daytime capacity: 125

Primary shelter overnight capacity: 0

Primary shelter notes: No Generator. No Pets allowed.

Alternate shelter

Alternate shelter location name: Peacham Town Hall

Alternate shelter address:

Alternate shelter facility contacts and phone numbers: Rebecca Washburn, Town Clerk Jen Surrat Assistant Town Clerk

Alternate shelter manager contacts and phone number: Same

Alternate shelter staff requirements: 1 person

Warming center?: Yes

Cooling center?:

Open overnight?:

Food preparation available?:

Showers available?:

Generator available?:

Pets allowed?:

Alternate shelter daytime capacity: 10

Alternate shelter overnight capacity: 0

Alternate shelter notes: A location to be used for a short amount of time for small number of displaced residents.

Municipal Contacts

Local emergency management team and phone numbers: EM Director (EMD)
Robert Starbuck 802 355 2833, rbsbuck@gmail.com
EM Coordinator (EMC)
Neil Monteith 802-684-2165(H) 802-535-2408(C) nwmonty53@gmail.com
Public Information Officer(PIO)
Terry Miller 802-592-3153(H) 802-272-7962(C) terry@tmillerwebdesign.com
EOC Volunteer Erin Lane 603-986-4995(C) erin.danielle.lane@gmail.com

Local response organization contacts and phone numbers: Fire Chief
Jeff Berwick 802-592-3234(W) 802-274-1388(C)
insure@berwickagency.com

Assistant/Deputy Fire Chief
Chip Deasy 802-592-3196(H) 802-316-2167(C) cvdeasy@gmail.com

EMS Chief Kathy Corcoran 802 684 2047, 802 274 0355, corcorandk@gmail.com

First Constable John Sheehan 802-592-3369(H)

State Police 911 802-748-3111

Caledonia County Sheriff Brandon Thrallkill 802-748-6666

Local Dispatch Center (VT)
St. Johnsbury Fire Alarm, 911, 802-748-5050

Local Dispatch Center (NH)
Twin State Mutual Aid 603-787-2111 dispatch@graffton.nh.us

Municipal government contacts and phone numbers: Selectboard

Alfred Dedam 802-592-3068 (H) 802-281-9592(C) alfred.dedam@peacham.org

Peter Craig 802-274-4652 (C) peter.craig@peacham.org

Local public works contacts and phone numbers: Road Foreman
Jeremy Withers 802-592-3576(W) 802-535-4055 highway@peacham.org

Town Garage 802-592-3101

Road Crew Alternate Contacts
Dylan Gombas 802-274-6982
Road Crew Member Jason Crocker, 802-535-5284
Road Crew Member Shane Drinkwater 802 535 9748
Drinking Water Utility- Peacham Fire District
Larry Jensen 802-592-3940(H)

Will Kempton 802-592-3013 (H) 802-535-7875 (C) will.kempton@peacham.org

Molly Willard 802-592-3214 (H) 802-535-5315 (C) molly.willard@peacham.org

Christian Snow 617 640 6641, christian.snow@peacham.org

Town Clerk

Rebecca Washington 802-592-3218(W) 802-535-5620(C) townclerk@peacham.org

Town Treasurer / Finance Officer

Rebecca Washington 802-592-3218(W) 802-535-5620(C) townclerk@peacham.org

Assistant Town Clerk
Jenn Surat 802-592-3218(W) 802-279-1002
townclerk@peacham.org

Town Health Officer
Josh Kantrowitz 802-592-3093 jdkantro@yahoo.com

Forest Fire Warden
Aaron Morton 802-684-1174

Animal Control Officer, Keeper of the Pound, Nathan Colpitts, 603 991 8284

School Contact #1 Principal To Be Announced

School District Office Admin. Assistant 802-592-3213

Other contacts: Red Cross 800-660-9130
VT211 211 802-652-4636
Electrical Utility Green Mountain Power 802-757-2250 1-800-535-7222 1-802-655-9217
Electrical Utility Washington Electric Coop. 1-800-832-5245
Telecom Utility Consolidated Communications 844-968-7224
Cable/Telecom Utility Charter/Spectrum 1-800-827-8288
Primary Shelter Contact School Sam McLeod 802-592-3513(S) 802-592-3431(H) 970-819-9571(C)
Store/Gas West Barnet Store 802-633-2624
Store/Gas Marty's First Stop 802-684-2574
Contractor Shane Stevenson 802-633-3611
Contractor Kirk Fenoff Excavating 802-684-3353
Contractor Daryl Mathews 802-748-3703
Local Resource, equipment Andy Cochran 802-684-9098
Local Resource, equipment Allen Thresher Jr. 802-592-3160

Adjacent Municipalities
Danville Fire Station St. J Fire Alarm Disp. 802-684-2254
Barnet Fire Station Twin State Disp. 802-633-4477
Groton Fire Station Twin State Disp. 802-584-3855
CALEX Ambulance Station St. J Fire Alarm Dispatch 802-748-7542
Ryegate Fire Station Twin State Disp. 802-584-4300
Monroe NH Fire Station Twin State Dispatch, 603-846-3333
Marshfield Fire Station Capital West Disp. 802-426-3699
Cabot Fire Station Capital West Disp. 802-563-3336

STATE/FEDERAL Partners
State Emergency Operations Center (SEOC) 800-347-0488
State HazMat 800-641-5005
State Regional Coodinator - Zachary.Borst@vermont.gov

Groton State Forest, Department of Forests, Parks, & Recreation
St. Johnsbury District Office 802-751-0110
New Discovery State Park Ranger Seasonal 802-426-3042
ANR River Management Engineer ????
ANR Dam Engineer Ben Green 802-622-4093

Attachments

Attachment 1:	Attachment 2:	Attachment 3:	Attachment 4:
Attachment 5:			

