

TOWN OF PEACHAM  
Wednesday, December 3, 2025  
Selectboard Meeting  
Hybrid meeting in the Peacham Library Community Room and via Zoom

Attendance

In-person: Alfred Dedam, Selectboard Chair, Peter Craig, Selectboard, William Kempton, Selectboard, Christian Snow, Selectboard, Andrea Otto, Selectboard, Dave Edwards

Via Zoom:

Minutes

1. Call to order by Alfred at 06:32pm, on Wednesday, December 3, 2025
2. Additions to the agenda
  - a. Tree Board update – Christian Snow
    - i. Christian could not find the email he wanted to share, but he noted that there will be a meeting with Neil Monteith, who has spoken to another town that has an ash removal system in place.
  - b. PCH Easement update – Alfred Dedam
    - i. Alfred sent a survey to get a draft easement, but it was incorrect. The survey is just a draft, which doesn't reflect the subdivision of the PCH property. He would like to reach out to the surveyors to request the survey be updated.
      - 1. Christian moved to ask Chase and Chase Surveyors to update the existing survey to reflect to the location of the proposed easement, seconded by Andrea, all in favor, so moved.**
3. Highway Department Update – none
4. Town Clerk/Treasurer Update – Email from Rebecca Washington
  - a. Confirm budget meeting scheduled for Dec 8<sup>th</sup> at 4:00pm at Town Office
5. Adopt Purchasing Policy
  - a. Needs some language updates to be in compliance with accepting federal funds, and increased purchase authorization to \$25,000 with the lower threshold of \$1500, with some exceptions for reoccurring purchases and sole-source purchases. Jeremy will make a list.
    - i. Christian moved to adopt the purchasing policy as presented, seconded by William, all in favor, so moved.**
6. Peacham Emergency Relief Fund (PERF) update – Dave Edwards
  - a. Dave explained the background and process for applying. He noted that they pay vendors, not applicants. E.g. if an applicant can't pay their rent, the grant pays the landlord directly. Personal information is redacted during review, so it's a blind process.
  - b. They have \$16,000 available for grants.

- c. Two changes to the committee, Sabrina Kaufman moved away and was replaced by Sara Kempton, and Mark Washburn joined as well.
  - d. Dave emphasized that the personal information is not shared during the process because he frequently hears that people don't apply because they think someone else needs it more than them or because they don't want town members to know they are struggling.
  - e. They will do some more fundraisers in the new year.
  - f. Documentation is important in the application.
7. Town Hall Renovation – Rusty Barber – none
8. Steel plate bids
- a. Only one bid from Zach Mangione \$120
    - i. **William moved to accept the bid, seconded by Christian, all in favor, so moved.**
9. Schedule mowing bid process
- a. Town needs to put out request for bids.
    - i. **William moved to request mowing bids be in by close of business on Wednesday January 7<sup>th</sup> for the same properties as last year, except for the Groton Cemetery, seconded by Christian, all in favor, so moved.**
10. Public comment – none
11. Approve minutes
- a. Not printed to sign, did not approve.
12. Review and approve bills
- a. **Christian moved to approve bills as presented, seconded William, all in favor, so moved.**
13. Review correspondence
- a. Christian found the email from Neil Monteith. Neil met with Joanne Garden from Forest Parks and reviewed the ash inventory, and would like to meet.
  - b. Andrea signed up for an open meeting law training.
  - c. Jeff Lane regarding ice rink – started constructing on Friday. Met with Eric Page.
  - d. Green Mountain Power rescheduled work at Town Offices for Friday.
  - e. Alfred spoke with Eric at United Turf and Ag about a roadside mower numbers. 4.99% financing for 16 months. Discussion about splitting it with another town.
  - f. Alfred sent email to Mark Clough, School Board Chair, about the proposal to buy the school property. He needs the lease because he reached out to PACIF about insurance, and they requested looking at the lease.
14. Christian moved to adjourn at 7:15pm, seconded by William, all in favor, so moved.

Documents provided to the Selectboard and discussed at this meeting are available by request to the Town Office.